

## **CALIFORNIA IRP CHANGES**

Starting July 1, 2010, DMV Field Offices will **no longer** process International Registration Plan (IRP) applications.

**All IRP applications must be filed by mail to the following address:**

Department of Motor Vehicles  
International Registration Plan Operations Section  
P.O. Box 932320, MS H160  
Sacramento, CA 94232-3200  
Telephone Number (916) 657-7971  
Link to [IRP Case Manager Contact List](#)

This change is necessary to comply with federal safety standards to verify all California motor carriers are registered with the U.S. Department of Transportation and have acceptable safety records before they receive transport credentials. In addition, this change will reduce in-person visits to the DMV field offices and eliminate duplicate handling of IRP applications by the Department.

The Department encourages carriers to plan accordingly to secure operating credentials well in advance of their annual expiration or additional interstate operations. Carriers should file IRP renewal paperwork within 30 days of expiration or within 30 days of identification of new operations. All annual IRP renewal notices are sent 60 days in advance of their expiration date.

The IRP Section is committed to providing new credentials in a timely manner if the complete renewal application is received in the first 10 days of the expiration month. Currently, the IRP Section is processing all complete applications within 10 days of receipt.

The Department also encourages carriers to provide their email address to allow faster communication for missing documents, underpaid amounts, or electronic transmittal of the cab card credential. Email can provide a method for processing paperwork in an expedited manner.