

## Acquiring and Dismantling Vehicles

### 2.000 Procedure When a Vehicle Is Acquired (VC §§11520, 22664)

<i>Step</i>	<i>Action</i>
1	Before accepting the vehicle, check the vehicle identification number on all documents with the vehicle identification number on the vehicle. If the documents do not match the vehicle, the owner must provide correct documents before you take it into your inventory.
2	Complete the Dismantlers Notice of Acquisition (REG 42) in triplicate. For a list of transactions that do not require the Dismantlers Notice of Acquisition, refer to the chart in Section 2.020. For instructions on completing the REG 42, refer to Chapter 3.
3	Mail the Notice of Acquisition (REG 42) to the DMV (original) and Department of Justice (duplicate) within five <b>calendar</b> days of acquiring the vehicle, <b>not</b> counting the day of acquisition. Calendar days include Saturday, Sunday, and state holidays. The postmark date on the envelope will determine compliance. See Section 3.010.

### 2.010 Report of Vehicle To Be Dismantled and Dismantlers Notice of Acquisition (REG 42)

Whenever a Dismantlers Notice of Acquisition (REG 42) is mailed, the corresponding Report of Vehicle To Be Dismantled (REG 42) must be completed and accompany the paperwork when the documents are sent to the department to record the vehicle's dismantled status.



*There may be some cases where a Dismantlers Notice of Acquisition is not required, but the Report of Vehicle to be Dismantled is required. Refer to the chart in Section 2.020.*

### 2.020 Notice of Acquisition/Report of Vehicle To Be Dismantled Exceptions (VC §§11520 [b], 22664)

The chart below explains when a Notice of Acquisition (REG 42) and a Report of Vehicle To Be Dismantled (REG 42) must be completed.

<i>Application Type</i>	<i>Notice of Acquisition</i>	<i>Report of Vehicle to be Dismantled</i>
Salvage vehicles acquired on a Salvage Certificate (REG 489) (VC §11515[a]).	not required	required
Nonrepairable vehicles acquired on a Nonrepairable Vehicle Certificate (REG 490) (VC §11515.2).	not required	required
Abandoned vehicles and vehicles removed for reasons other than abandonment acquired on a Public Agency Authorization To Dispose of Vehicle to a Scrap Iron Processor or Dismantler Valued at \$500 or Less (REG 462) (VC §§22851.2, 22851.3[j]).	not required	required
Abated vehicles acquired from a city or county under a local abatement program for which the city or county submitted a Notice—Removal of Abandoned Vehicle (REG 104) to the department (VC §§ 22660 & 22664).	not required	not required
Vehicles acquired with lien sale documents as the titling documents. (CC §§3071 & 3072).	not required	required
Vehicles for which the DMV database has already been updated with “junk” status.	not required	not required
All others	required	required

### 2.030 Obtaining Authority To Dismantle a Vehicle (VC §11520)

A licensed dismantler must submit the Report of Vehicle To Be Dismantled (REG 42) to the department together with the required clearance documents within 90 days of acquiring a vehicle. After the department has approved the application, the duplicate copy of the REG 42 will be validated and returned to the dismantler. If the application is incomplete and returned to you, authorization has **not** been granted by the DMV.

### 2.040 When a Vehicle Can Be Dismantled (VC §11520)

A vehicle can be dismantled:

- Ten days after the Dismantlers Notice of Acquisition (REG 42) is mailed to the department.
- Any time after the Report of Vehicle To Be Dismantled (REG 42), evidence of ownership, and license plates or Dismantler's Notice of License Plate Destruction are **delivered** to the department.
- Immediately, by a licensed dismantler, without regard to the 10-day waiting period, if the vehicle:
  - was acquired from a city or county under a local abatement program (VC §§ 22660 & 22664).
  - already has “junk” status on the DMV record.

### 2.050 Documents Required To Obtain Authority To Dismantle a Vehicle

Mail or deliver the following documents to the department within 90 calendar days from the date of acquisition:

- Original and duplicate copies of the Report of Vehicle To Be Dismantled (REG 42). The control number on this form must match the previously submitted Dismantlers Notice of Acquisition (REG 42) control number.
- Evidence of ownership. See Chapters 4 and 5 for acceptable ownership documents.
- Last-issued license plates and sticker or Dismantler's Notice of License Plate Destruction (located on the bottom portion of the Report of Vehicle To Be Dismantled [REG 42]).
- A Board of Equalization Certificate of Excise Tax Clearance (BOE 1138) is required for a commercial vehicle with an unladen weight of more than 7,000 pounds and powered by fuel **other than** gasoline or diesel (RTC §§8608, 8995).

The Certificate of Excise Tax Clearance (BOE 1138) is only available from the State Board of Equalization headquarters office in Sacramento and may be obtained by contacting them as follows:

*Motor Carrier Section  
Fuel Taxes Division, MIC 65  
PO Box 942879  
Sacramento, CA 94279-0065*

*1-800-400-7115 phone  
(916) 323-4404 fax  
[boe.ca.gov/sptaxprog/spfdmfuels.htm](http://boe.ca.gov/sptaxprog/spfdmfuels.htm)*

Dismantlers are exempt from odometer disclosure reporting but they should submit any disclosure statements received when they acquired the vehicle.

Fees—A licensed dismantler is not required to pay fees or penalties on a vehicle that is to be dismantled.

### **2.060 Delivering Documents to a DMV Office**

Documents pertaining to dismantled vehicles may be delivered to DMV by listing the applications on a Transmittal of Registration Applications (FO 247).

Submit the original and two copies of the FO 247, with the completed applications attached, to a DMV office within 90 calendar days from the date you acquire the vehicle. Refer to Appendix 1D for the 90-day chart to determine the last day an application may be submitted to DMV without penalty.