

## Telephone Service Hours Temporarily Reduced

### Purpose

This memo provides the new Occupational Licensing (OL) telephone service hours, effective February 27, 2006. This change encompasses the telephone service provided by the following OL operations units:

Firms .....	(916) 229-3126
Individuals .....	(916) 229-3128
Traffic Violator/Driving School .....	(916) 229-3127
Administrative Service Fee/Dishonored Check.....	(916) 229-3138

### Procedures

Beginning February 27, 2006, through the next six to eight weeks, OL telephone service hours will be reduced as follows:

Mondays.....9 a.m. to 5 p.m.

Tuesdays .....1 p.m. to 5 p.m.

Wednesdays .....9 a.m. to 5 p.m.

Thursdays.....1 p.m. to 5 p.m.

Fridays .....9 a.m. to 5 p.m.

On Tuesdays and Thursdays from 9 a.m. to 1 p.m.:

**Licensees** should call their local inspector or in the case of an emergency, call (916) 229-3129 to contact OL.

**Other callers** having an OL emergency may call (916) 229-3129.

### Distribution

This memo is being distributed to:

- Dealers, manufacturers, distributors, dismantlers, registration services, driving school owners, and traffic violator school owners.
- Visitors to the memo portion of the DMV website.

### Contact

If you have any questions regarding this memo, please call OL Operations Unit Manager Marchetta Dycus at (916) 229-3153. Do **not** contact your local DMV field office about this memo.

A handwritten signature in black ink, appearing to read "Mary Garcia". The signature is fluid and cursive, with a prominent initial "M" and a long, sweeping underline.

MARY GARCIA, Chief  
Occupational Licensing