

# ***Handbook of Registration Procedures***

## **Preface**

This handbook is designed to provide dealers, registration services, and financial institutions with vehicle registration requirements.

In addition, the department issues Vehicle Industry News (VIN) memos as needed to inform you of any new procedures and/or requirements that may affect your business. Particular attention should be given to VIN memos, as they supersede or modify the information/requirements shown in this handbook.

Dismantler information is provided in the Dismantler's Handbook and vessel information is provided in the Agent's Handbook for Registration of Undocumented Vessels.

The Handbook of Registration Procedures, Dismantler's Handbook, Agent's Handbook for Registration of Undocumented Vessels, and the VIN memos are electronic and available online at ***dmv.ca.gov***. You may receive immediate notification when a VIN memo is released or the handbook is updated by subscribing to the department's e-mail alert service.

To subscribe to the e-mail alert service logon to ***www.emailalert.dmv.ca.gov/subscriptions.asp***. This page contains detailed instructions on how to subscribe.

The Industry Tools Home Page located at ***http://www.dmv.ca.gov/vr/dealer\_regservice.htm*** provides convenient access to information and links that are pertinent to the vehicle registration industry.

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