DEPARTMENT OF MOTOR VEHICLES

CONFLICT OF INTEREST CODE

The Political Reform Act (Government Code Section 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 California Code of Regulations Section 18730) that contains the terms of a standard conflict of interest code, which can be incorporated by reference in an agency's code. After public notice and hearing, the standard code may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This regulation and the attached Appendices, designated positions and establishing disclosure categories, shall constitute the conflict of interest code of the **Department of Motor Vehicles (Department)**.

~~Individuals~~ The Director must file their statement of economic interests electronically with the **Fair Political Practices Commission**. All other individuals holding designated positions ~~shall~~ must file their statements ~~of economic interests~~ with the Department.~~, which will make the statements~~ All statements must be made available for public inspection and reproduction~~. (Gov. Code Sec. 81008.) Upon receipt of the statement for the Director, the **Department** shall make and retain a copy and forward the original to the **Fair Political Practices Commission**. All other statements will be retained by the **Department**.~~ under Government Code section 81008.

NOTE: Authority cited: Sections 81008, 87300, 87306, Government Code. Reference: Section 87302, Government Code.

Title 13, Division 1, Chapter 1

Article 1. Department of Motor Vehicles

~~Conflict of Interest~~ Conflict of Interest Code

Article 1. Department of Motor Vehicles – Conflict of Interest Code

NOTE: It having been found, pursuant to Government Code Section 11344, that the printing of the regulations constituting the Conflict of Interest Code is impractical and these regulations being of limited and particular application, these regulations are not published in full in the California Code of Regulation. The regulations are made available to the public for review or purchase at cost at the following locations:

DEPARTMENT OF MOTOR VEHICLES

2415 FIRST AVENUE

SACRAMENTO, CALIFORNIA 95818

FAIR POLITICAL PRACTICES COMMISSION

~~428 "J" STREET, SUITE 800~~ 1102 "Q" STREET, SUITE 3050

SACRAMENTO, CALIFORNIA ~~95814~~ 95811

ARCHIVES

SECRETARY OF STATE

11020 "O" STREET

SACRAMENTO, CALIFORNIA 95814

The Conflict of Interest Code is designated as Article 1, Chapter 1, Division 1 of Title 13 of the California Code of Regulations, and consists of sections numbered and titled as follows:

Article 1. Department of Motor Vehicles – Conflict of Interest Code

Section

1. General Purpose

Appendix

NOTE: Authority cited: Section 87300, et seq., Government Code. Reference: Section 8730, et seq., Government Code.

DEPARTMENT OF MOTOR VEHICLES

APPENDIX OF DESIGNATED POSITIONS

Designated Positions	Disclosure Category
I. EXECUTIVE DIVISION	
A. Office of the Director	
1. Assistant Chief Deputy Director (6334)	1
2. Assistant Division Chief/Program Manager, Department of Motor Vehicles (4621)	1
~~2.~~3. CEA (7500)	1
~~3.~~4. Chief Deputy Director, Department of Motor Vehicles (8720)	1
~~4.~~5. Chief Digital Transformation Officer (3064)	1
~~5.~~6. Director, Department of Motor Vehicles (8718)	1
~~6.~~7. Research Data Manager ~~(General)~~(5740)	6
B. Audits Office	
1. CEA (7500)	1
2. Senior Management Auditor (4161)	5
3. Supervising Management Auditor (4163)	5
C. Office of Civil Rights and Resolutions	
1. Staff Services Manager II (Managerial)(4969)	3, 5
D. Legislative Office	
1. Assistant Division Chief/Program Manager, Department of Motor Vehicles (4621)	1
2. Deputy Director of Legislation (6335)	1
3. Manager III, Department of Motor Vehicles (8734)	5
4. Manager IV, Department of Motor Vehicles (8731)	5
E. Office of Public Affairs	
1. Assistant Deputy Director of Communications (1291)	1
2. Deputy Director of Communications (9147)	1
~~3. Information Officer II (5595)~~	~~5~~

II. LEGAL AFFAIRS DIVISION

A. Legal Office

1. Assistant Chief Counsel (5871) 1

~~2. Associate Governmental Program Analyst (5393)‡ ..... 6~~

2. Assistant Division Chief/Program Manager, Department of Motor Vehicles (4621) 1

3. Attorney (5778) 2, 3, 4, 5

4. Attorney III (5795) 2, 3, 4, 5

5. Attorney IV (5780) 2, 3, 4, 5

6. Deputy Director and Chief Counsel (6318) 1

7. Staff Services Manager I (Specialist)(4800) 6

8. Staff Services Manager II (Supervisory) (4801) 6

B. Driver Safety Branch

1. Assistant Division Chief/Program Manager, Department of Motor Vehicles (4621) 4, 6

2. CEA (7500) 3, 4, 6

III. INVESTIGATIONS DIVISION

A. Deputy Director's Office

1. CEA (7500) 2, 3, 4, 5

2. Deputy Chief, Investigations and Enforcement, Department of Consumer Affairs (8483) 2, 3, 4, 5

3. Staff Services Manager I (4800) 6

~~4. Supervising Investigator I, Department of Motor Vehicles (8539) ..... 6~~

B. Administrative Services Branch

1. Assistant Division Chief/Program Manager, Department of Motor Vehicles (4621) 3, 5

2. Associate Governmental Program Analyst (5393)** 6

~~3. Information Technology Specialist I (1402) ..... 6~~

~~4. Information Technology Supervisor I (1403) ..... 6~~

~~5.~~3. Manager IV, Department of Motor Vehicles (8731) 6

~~6.~~4. Staff Services Manager I (4800) 6

C. Field Investigations Branch

1. Deputy Chief, Investigations and Enforcement, Department of Consumer Affairs (8483) 2, 3, 4, 5

D. Special Operations Command

1. Deputy Chief, Investigations and Enforcement, Department of Consumer Affairs (8483) 2, 3, 4, 5
2. Manager III, Department of Motor Vehicles (8734) 6
3. Staff Services Manager I (4800) 6

IV. ADMINISTRATIVE SERVICES DIVISION

A. Deputy Director's Office

1. CEA (7500) 1

B. Administrative Support Branch

1. Assistant Division Chief/Program Manager, Department of Motor Vehicles (4621) 5

C. Business Management Branch

1. Associate Governmental Program Analyst (5393)** 6
2. CEA (7500) 1
3. Information Technology Associate (1401) 6
4. Information Technology Specialist I (1402) 6
5. Information Technology Supervisor II (1404) 6
6. Staff Services Analyst ~~(General)~~ (5157)* 6
7. Staff Services Manager I (4800) 6
8. Staff Services Manager II (Supervisory) (4801) 5
9. Staff Services Manager III (4802) 5

D. Facilities Operations Branch

1. Assistant Division Chief/Program Manager, Department of Motor Vehicles (4621) 3, 5

~~1.~~2. CEA (7500) 1

~~2.~~3. Departmental Construction and Maintenance Supervisor (4126) 3, 5

~~3. Staff Services Manager III (4802) 3,5~~

E. Financial Services Branch

1. Accounting Administrator II (4542) 6
2. Accounting Administrator III (4545) 5
3. CEA (7500) 1
4. Senior Administrative Analyst (Accounting Systems) (5302) 6

F. Budgets and Fiscal Analysis Branch

1. Assistant Division Chief/Program Manager, Department of Motor Vehicles (4621) 3. 5

~~1.~~2. CEA (7500) 1

~~2.~~3. Staff Services Manager III (4802) 2, 3, 4, 5

G. Learning and Development Branch

1. Assistant Division Chief/Program Manager, Department of Motor Vehicles (4621) 5

2. Staff Services Manager II (Supervisory)(4801) 5

H. Human Resources Branch

1. Assistant Division Chief/Program Manager, Department of Motor Vehicles (4621) 5

2. CEA (7500) 5

3. Staff Services Manager III (4802) 6

I. Labor Relations Branch

1. Labor Relations Manager II (9539) 7

J. Business Technology Services Branch

1. Information Technology Manager I (1405) 5

V. FIELD OPERATIONS DIVISION

A. Deputy Director's Office

1. CEA (7500) 2, 3, 4, 5

B. Chief ~~Administrative~~ Staff Services Branch

1. Assistant Division Chief/Program Manager, Department of Motor Vehicles (4621) 2, 3, 4, 5

2. Associate Governmental Program Analyst (5393)** 6

3. Staff Services Analyst (5157)* 6

4. Staff Services Manager I (4800) 6

5. Staff Services Manager II (Supervisory) (4801) 6

~~6. Staff Services Manager III (4802) 2,3,4,5~~

C. Chief Policy Services and ~~Program~~ Enhancement Branch

1. Assistant Division Chief/Program Manager, Department of Motor Vehicles (4621) 2, 3, 4, 5

2. Staff Services Manager III (4802) 2, 3, 4, 5

D. Region Administration

1. Assistant Division Chief/Program Manager, Department of Motor Vehicles (4621) 2, 3, 4, 5

2. CEA (7500) 2, 3, 4, 5

VI. INFORMATION SYSTEMS DIVISION

A. Deputy Director's Office

1. CEA (7500) 2, 3, 4, 5

~~2. Staff Services Manager I (4800) ..... 6~~

~~3. Staff Services Manager II (Supervisory)(4801) ..... 6~~

B. Administrative Services Branch

1. Assistant Division Chief/Program Manager, Department of Motor Vehicles (4621) 5

2. Information Technology Manager I (1405) 5

3. Information Technology Supervisor II (1404) 6

4. Staff Services Manager II (Supervisory)(4801) 5

C. Governance and Project Management Branch

1. Information Technology Manager I (1405) 5

2. Information Technology Manager II (1406) 5

~~B.~~D. Information Security Services Branch

1. CEA (7500) 2, 3, 4, 5

2. Information Technology Manager I (1405) 5

3. Information Technology Manager II (1406) 5

~~C.~~E. Infrastructure Branch

1. CEA (7500) 6

2. Information Technology Manager I (1405) 6

3. Information Technology Manager II (1406) 6

~~D.~~F. Enterprise Application Branch

1. CEA (7500) 2, 3, 4, 5

2. Information Technology Manager I (1405) 6

3. Information Technology Manager II (1405)(1406) 6

~~E.~~G. Enterprise Modernization Project Branch

1. CEA B (7500) 1

2. Information Technology Manager I (1405) 6

3. Information Technology ~~Manger~~ Manager II (1406) 6

VII. CUSTOMER SERVICES DIVISION

A. Deputy Director's Office

1. CEA (7500) 2, 3, 4, 5

B. ~~Staff Services~~ Command Center Branch

1. Assistant Division Chief/Program Manager, Department of Motor Vehicles (4621) 2, 3, 4, 5

~~1.~~2. Staff Services Manager I (4800) 6

~~2.~~3. Staff Services Manager II (Supervisory) (4801) 6

~~3. Staff Services Manager III (4802) ..... 5~~

C. ~~Customer Information~~ Contact Centers Branch

1. Assistant Division Chief/Program Manager, Department of Motor Vehicles (4621) 6

2. CEA (7500) 2, 3, 4, 5

~~3. Manager IV, Department of Motor Vehicles (8731) ..... 6~~

~~4.~~3. Manager V, Department of Motor Vehicles (8730) 6

~~5. Staff Services Manager I (4800) ..... 6~~

~~6. Staff Services Manager II (4801) ..... 6~~

D. Customer Experience Branch

1. Staff Services Manager I (4800) 6

2. Staff Services Manager II (4801) 6

VIII. DIGITAL SERVICES DIVISION

A. Deputy Director's Office

1. Deputy Director of Digital Services (9115) 1

B. ~~Information Services~~ Digital Experience Branch

1. Assistant Division Chief/Program Manager, Department of Motor Vehicles (4621) 6

~~2. CEA (7500) ..... 2,3,4,5~~

~~**C. Digital Information Branch**~~

~~1. Assistant Division Chief/Program Manager (4621) ..... 6~~

~~2. Associate Governmental Program Analyst (5393) ..... 6~~

~~3. Manager V, Department of Motor Vehicles (8730) 6~~

~~4. Staff Services Manager I (4800) 6~~

~~5. Staff Services Manager II (4801) 6~~

C. Staff Services Branch

1. Staff Services Manager II (4801) 6

D. Digital Channels Branch

1. Assistant Division Chief/Program Manager, Department of Motor Vehicles (4621) 6

2. Staff Services Manager I (4800) 6

3. Staff Services Manager II (Supervisory)(4801) 6

IX. OPERATIONS ~~DIVISON~~ DIVISION

A. Deputy Director's Office

1. CEA (7500) 1

B. Driver Licensing Branch

1. Assistant Division Chief/Program Manager, Department of Motor Vehicles (4621) 4, 6

2. CEA (7500) 4, 6

~~**C. Occupational Licensing Branch**~~

~~1. CEA (7500) 3,4,6~~

C. Document Services Branch

1. Assistant Division Chief/Program Manager, Department of Motor Vehicles (4621) 2, 3, 4, 5

2. CEA (7500) 1

D. Industry Services Branch

1. Assistant Division Chief/Program Manager, Department of Motor Vehicles (4621) 2, 3, 4, 5

2. CEA (7500) 1

~~D.~~E. Registration Services Branch

1. Assistant Division Chief/Program Manager, Department of Motor Vehicles (4621) 2, 3, 4, 5

2. CEA (7500) 1

~~E.~~F. Registration Resolutions Branch

1. Assistant Division Chief/Program Manager, Department of Motor Vehicles (4621) 3, 6

2. CEA (7500) 2, 3, 4, 5

~~**F. Staff Services Branch**~~

~~1. Assistant Division Chief/Program Manager, Department of Motor Vehicles (4621) 5~~

~~2. Information Technology Supervisor II (1404) 6~~

~~3. Staff Service Manager I (4800) 6~~

~~4. Staff Services Manager II (Supervisory)(4801) 6~~

G. Operations Modernization Branch

1. Assistant Division Chief/Program Manager, Department of Motor Vehicles (4621) 2, 3, 4, 5

2. CEA (7500) 1

3. Staff Services Manager I (4800) 6

X. POLICY DIVISION

A. Deputy Director's Office

1. CEA 2, 3, 4, 5

B. Licensing Policy Branch

1. Assistant Division Chief/Program Manager, Department of Motor Vehicles (4621) 6

2. CEA (7500) 5

3. Manager III, Department of Motor Vehicles (8734) 6

4. Manager V, Department of Motor Vehicles (8730) 6

5. Staff Services Manager I (4800) 6

6. Staff Services Manager II (Supervisory)(4801) 6

C. Registration Policy Branch

1. Assistant Division Chief/Program Manager, Department of Motor Vehicles (4621) 6

2. CEA (7500) 2, 4, 5

D. Autonomous Vehicles Branch

1. CEA (7500) 1

E. Motor Voter Automation Branch

~~1. Manager V, Department of Motor Vehicles (8730) 6~~

1. Assistant Division Chief/Program Manager, Department of Motor Vehicles (4621) 6

F. Staff Services Branch

1. Assistant Division Chief/Program Manager, Department of Motor Vehicles (4621) 5

2. Staff Services Manager II (4801) 6

G. Information Policy Liaison Branch

1. Assistant Division Chief/Program Manager, Department of Motor Vehicles (4621) 5

H. Industry Administration Branch

1. Assistant Division Chief/Program Manager, Department of Motor Vehicles (4621_ 5

2. CEA (7500) 5

* Staff Services Analysts who are regularly assigned tasks involving the development, review, or award of bids/contracts or grants for services or products whose names are listed on the contract decision-making list maintained by the Department of Motor Vehicles' filing officer.

** Associate Governmental Program Analysts who are regularly assigned tasks involving the research, review, or award of bids/contracts or grants for services or products whose names are listed on the contract decision-making list maintained by the Department of Motor Vehicles' filing officer.

~~‡ Associate Governmental Program Analysts who are regularly assigned tasks involving the research and development of alternatives, and recommendations for legislative policy and regulations and whose names are listed on the legislative and regulations decision-making list maintained by the Department of Motor Vehicles' filing officer.~~

XI. CONSULTANTS/NEW POSITIONS

~~Consultant/New Position~~ Consultants/new positions shall be is included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitation:

The Director or designee may determine in writing that a particular ~~consultant/new~~ consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to comply fully with the disclosure requirements described in this section. Such written determination shall include a description of the ~~consultant's/new~~ consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The Director's or designee's determination is a public record and shall be retained for public inspection in the same manner and location as this ~~conflict-of-interest~~ conflict of interest code (Gov. Code Sec. 81008.)

DEPARTMENT OF MOTOR VEHICLES

CONFLICT OF INTEREST CODE

~~SECTION 1~~

DISCLOSURE CATEGORIES

CATEGORY 1

Must report:

All ~~interest in real property in the State of California as well as~~ investments~~,~~ and business positions in business entities, ~~and~~ sources of income~~,~~ (including receipts of gifts, loans, and travel payments) and real property located in the State of California.

CATEGORY 2

Must report:

~~All investments,~~ Investments and business positions in business entities~~,~~ and sources of income~~,~~ (including receipt~~s~~ of gifts, loans, and travel payments)~~, from entities that are~~ if the business entity or source is an interstate trucking company doing business within the State of California.

CATEGORY 3

Must report:

All interests in real property in the State of California that is of the type that may be owned by, leased, or rented to the Department.

CATEGORY 4

Must report:

~~All investments,~~ Investments and business positions in business entities~~,~~ and sources of income~~,~~ (including receipt~~s~~ of gifts, loans, and travel payments)~~, from entities that~~ if the business entity or source are the type subject to ~~occupational licensing by the Department or are subject to regulation by the Department~~ the Department's occupational licensing or regulatory authority.

CATEGORY 5

Must report:

~~All investments,~~ Investments and business positions in business entities~~,~~ and sources of income~~,~~ (including receipt~~s~~ of gifts, loans, and travel payments)~~, from entities that provide~~ if the business entity or source provides services, supplies, materials, machinery, or equipment of the type utilized by the Department.

CATEGORY 6

Must report:

~~All investments,~~ Investments and business positions in business entities~~,~~ and sources of income~~,~~ (including receipt~~s~~ of gifts, loans, and travel payments)~~, from entities that provide~~ if the business entity or source provides services, supplies, materials, machinery, or equipment of the type purchased or leased by the designated position's division.

CATEGORY 7

Must report:

~~All investments,~~ Investments and business positions in business entities~~,~~ and sources of income~~,~~ (including receipt~~s~~ of gifts, loans, and travel payments)~~, from a department~~ if the business entity or source is a Department employee, and from any of the following~~ sources~~:

- Training and educational services for ~~department~~ Department employees
- Labor relations consultants
- Human resources management services.

~~*Gifts Disclosure: Not all gifts are reportable. For example, a filer does not have to disclose gifts based on a personal friendship where there is no connection between the donor and the duties that filer performs. This exception and others are outlined in statute and regulations. FPPC Regulation 18942 summarizes the major gifts exceptions including those from family members, gifts of home hospitality, gifts related to holidays and certain prizes and awards.~~