Autonomous Vehicle Industry Memo
AVIM 2021 - 01
Employee Pull Notice (EPN) File Transfer Option

Effective: Immediately

Important Details

To participate in the Autonomous Vehicles Test Program, a manufacturer is required to first obtain an account with the department's Employer Pull Notice (EPN) program and enroll all autonomous vehicle test drivers identified in the Autonomous Vehicle Tester (AVT) Program Application (OL 311). For more information on the EPN program, please call 916-657-6436 or email CPD-EPN@dmv.ca.gov.

To make inquiries and receive reports electronically Autonomous Vehicle Manufacturers have the following options:

File transfer: You can use DMV secure file transfer (SFT) system and/or the File Generation System (FGS) to send inquires and receive reports for prospective new hires, casual drivers, and newly enrolled drivers.

SFT Benefits:

- Allows manufacturers to exchange data electronically with DMV
- Secure website that stores files up to 30 days
- Manufacturers receive results the next business day

FGS Benefits:

- Manufacturers can format data for adding, deleting, and inquiries for EPN Program
- Manufacturers can convert/view pull notice file as PDF

There is no additional charge to use these services and minimal technical assistance is required. Contact the Information Services' Automation Development at CPDADU@dmv.ca.gov for more information.

Questions regarding the information contained in this memo may be directed to the Autonomous Vehicles Branch at autonomousvehicles@dmv.ca.gov.