



Autonomous Vehicle Industry Memo

AVIM 2023 – 02

AV Incident Reporting Email Address

Effective: Immediately

Important Details

Please report all incidents, including any after-hour notifications, involving the operation of an autonomous vehicle on public roads to the department by sending an email notification to AVIncident@dmv.ca.gov.

Incidents include, but are not limited to crashes, immobilization events where the manufacturer sends team members to assist the AV, unwanted public interactions, incidents where the AV achieves a minimal risk condition and a remote operator is called, interactions with first responders. Note: This does not replace the OL 316 reporting requirements as Manufacturers are still responsible for reporting crashes occurring on public roads during testing using the OL 316 form.

Instructions:

When submitting an email to department please provide the following information in the body of the email:

- a) Date, time, and location of the incident
- b) Detailed description of the incident including but not limited to injuries, fatalities, and property damage
- c) Number of passengers if any
- d) Testing or deployment permit number
- e) Vehicle Identification Number or License Plate
- f) Contact person name, phone number, and email
- g) Name of AV Manufacturer

Questions regarding the information contained in this memo may be directed to the Autonomous Vehicles Branch at autonomousvehicles@dmv.ca.gov.