

Revised Verification of Vehicle (REG 31) Form

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Issue Date: February 28, 2024

New Information

The Verification of Vehicle (REG 31) form (see attachment) has been revised. Changes to the REG 31 are:

- VERIFYING AGENCY Section – Verification check boxes were rearranged. *For-Out of Country Vehicle*, the CHP checkbox was added, since an out-of-country vehicle **must** be verified by a DMV or CHP verifier only.
- STATEMENT OF FACTS Section – “X” on the signature line was removed. Customers were signing the Statement of Fact section in lieu of the Perjury Statement.
- Perjury statement was moved to the last section of the form.

Procedures

Continue to use the REG 31 (REV 10/2018) revision until supplies have been depleted.

Background

The Technical Compliance Section identified common errors in completing the form, which delay processing of transactions with the REG 31. This revision addresses those errors and improves customer service and processing of the form.

References

Vehicle Code §§5505 and 11519
Vehicle Industry Registration Procedures Manual, §12.025
VIN 2018–11 Revised Verification of Vehicle (REG 31) Form
VIN 2017–29 Revised Verification of Vehicle (REG 31) Form
VIN 2016–18 Revised Verification of Vehicle (REG 31) Form
VIN 2012–23 Revised/Separated REG 343 and REG 31 Forms

Distribution

Notification that this memo is available at **dmv.ca.gov** under Vehicle Industry Services, was made via the California DMV Automated Email Alert System in February 2024 to the following:

- Dealers
- Registration Services

Attachment



VERIFICATION OF VEHICLE NOT TO BE COMPLETED BY APPLICANT

To be acceptable by DMV, this form must be legible, hand printed in black or blue ink, and completed **IN FULL** by an authorized DMV representative, California licensed vehicle verifier, authorized auto club employee, or peace officer who has been properly trained to perform vehicle verifications, while **PHYSICALLY** inspecting complete and assembled vehicles. See reverse for additional information and verifier restrictions.

WARNING: Any missing sections, alterations, cross-outs, or erasures (even when initialed) will void this form and a new verification must be completed. Mark all areas/sections which do not apply as non-applicable (N/A); do not leave blank. All numbered sections (1-9) below must have at least one box checked in each section. The vehicle may also be subject to verification by the California Highway Patrol (CHP).

LICENSE PLATES ON VEHICLE: ☐ None ☐ Dealer ☐ Temporary Permit		LICENSE PLATE NUMBER	STATE	EXPIRATION DATE	NUMBER OF AXLES	MOTIVE POWER (FUEL)	FOR OHVs ☐ Complying ☐ Non-complying												
VEHICLE IDENTIFICATION NUMBER (VIN)				CATEGORY (CHECK BOX) ☐ Automobile ☐ Permanent Trailer ID (PTI) ☐ Motorcycle (Street) ☐ Commercial ☐ Trailer Coach (CCH) ☐ Off-Highway (OHV)															
ENGINE NUMBER (MOTORCYCLES (MC) AND OHVs ONLY) (FOR ELECTRIC MC, USE ELECTRIC MOTOR NO.)				BODY TYPE MODEL (BTM)															
MAKE		MODEL OR SERIES		GWR WEIGHT (PICKUPS) LBS.	NO. WHEELS	EST. WEIGHT (PTI TRAILERS) LBS.	FOR CAMPCOACH TRAILERS/MOTORHOMES Length _____ Width _____												
1) VIN Location: ☐ Visible through windshield ☐ Door Frame/Door Post ☐ Body—Left (driver side) ☐ Steering Column ☐ Body—Right ☐ Firewall ☐ Engine compartment ☐ Other: _____		2) Attached by: ☐ Not visible ☐ Adhesive ☐ Rosette rivets ☐ Not applicable ☐ Round rivets ☐ Screws ☐ Other: _____ ☐ Stamped		3) Type: ☐ Metal plate ☐ Label ☐ Stamped on body ☐ Stamped on frame ☐ Other: _____															
4) VIN/Engine Number: (IF MOTORCYCLE, MARK BOTH VIN AND ENGINE (ENG) BOXES) <table style="width: 100%;"> <tr> <td>VIN ENG</td> <td>VIN ENG</td> <td>VIN ENG</td> <td>VIN ENG</td> </tr> <tr> <td>☐ Appears okay</td> <td>☐ Illegible/Damaged*</td> <td>☐ Cannot locate*</td> <td>☐ Assigned by F/O</td> </tr> <tr> <td>☐ Altered/Tampered*</td> <td>☐ Missing*</td> <td>☐ None—Newly built*</td> <td>☐ See REMARKS</td> </tr> </table>						VIN ENG	VIN ENG	VIN ENG	VIN ENG	☐ Appears okay	☐ Illegible/Damaged*	☐ Cannot locate*	☐ Assigned by F/O	☐ Altered/Tampered*	☐ Missing*	☐ None—Newly built*	☐ See REMARKS	5) Model Year Determined From: ☐ 10 th Digit of VIN (1980 & Newer) ☐ NATB/NICB Book/Manual: (PAGE #) ☐ Other—See REMARKS	
VIN ENG	VIN ENG	VIN ENG	VIN ENG																
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☐ Altered/Tampered*	☐ Missing*	☐ None—Newly built*	☐ See REMARKS																
6) US Federal Certification Label Status: ☐ Agrees with VIN ☐ Missing/None* ☐ Disagrees with VIN* ☐ Pre-1970 ☐ Illegible/Damaged* ☐ See REMARKS ☐ Altered/Tampered*		US Federal Certification Label Indicates: (REQUIRED FOR 1970 AND NEWER MODEL YEARS - NOT FOR OHVs) ☐ Vehicle complies with US Federal Motor Vehicle Safety Standards (US FMVSS) ☐ Name of vehicle importer (enter name of importer in "REMARKS" below) ☐ Vehicle complies with safety requirements of a country other than US ☐ Compliance with Low-Speed Vehicle (LSV) requirements																	
7) ODOMETER MILEAGE READING (NOT REQUIRED FOR OHV/LSV) Record mileage exactly as shown on vehicle odometer. If NONE, check this box ☐ and draw line through boxes.		<table style="width: 100%;"> <tr> <td style="width: 10%;"> </td> <td style="width: 10%;"> </td> <td style="width: 10%;"> </td> <td style="width: 10%;"> </td> <td style="width: 10%;"> </td> <td style="width: 10%;"> </td> <td style="width: 10%;"> </td> <td style="width: 10%;"> </td> </tr> </table>										☐ miles ☐ 5-digit odometer ☐ kilometers ☐ 6-digit odometer ☐ digital display							
8) Supporting Ownership Document (IF NONE, CHECK THIS BOX ☐ VIN on vehicle was physically compared to: Type: ☐ Certificate of Title ☐ MSO/MCO ☐ Salvage Certificate ☐ US Government SF 97-1 ☐ Registration Card Condition: ☐ Agrees with VIN ☐ Disagrees with VIN ☐ See REMARKS																			
9) Emission Label Indicates: (ALL VEHICLES - 1968 AND NEWER MODEL YEARS, MOTORCYCLES - 1978 AND NEWER MODEL YEARS, HEAVY-DUTY VEHICLES - 1979 AND NEWER MODEL YEARS, OHVs - 2003 AND NEWER MODEL YEARS) <table style="width: 100%;"> <tr> <td>☐ Vehicle meets US EPA standards only</td> <td>☐ Vehicle meets California standards for Off Highway Vehicles (OHV)</td> </tr> <tr> <td>☐ Vehicle meets US EPA standards and California standards</td> <td>☐ Vehicle meets California standards for on-road and OHV (Dual Sport M/C)</td> </tr> <tr> <td>☐ Vehicle meets California standards only</td> <td>☐ Engine displacement less than 50 cc (cubic centimeters)</td> </tr> <tr> <td>☐ Vehicle is Exempt (Former Military Vehicle - OHV Use Only)</td> <td>☐ SORE Label (OHV-TCS Referral) ☐ See REMARKS ☐ None</td> </tr> </table>								☐ Vehicle meets US EPA standards only	☐ Vehicle meets California standards for Off Highway Vehicles (OHV)	☐ Vehicle meets US EPA standards and California standards	☐ Vehicle meets California standards for on-road and OHV (Dual Sport M/C)	☐ Vehicle meets California standards only	☐ Engine displacement less than 50 cc (cubic centimeters)	☐ Vehicle is Exempt (Former Military Vehicle - OHV Use Only)	☐ SORE Label (OHV-TCS Referral) ☐ See REMARKS ☐ None				
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REMARKS				EMISSION LABEL TEST GROUP OR ENGINE FAMILY NUMBER															
☐ DO NOT PROCESS - *REFER TO CHP Door Replaced ☐ Air Bag Missing ☐				FOR BTM VARIED (VA) DESCRIBE VEHICLE: (e.g., PK over 11,499 GVWR)															
VERIFIER NAME (PLEASE PRINT)				TITLED/BADGE/VV LICENSE NUMBER															
ADDRESS		CITY		STATE		DAYTIME TELEPHONE NUMBER ()													
PHYSICALLY VERIFIED AT (CHECK BOX): ☐ Above address ☐ Other (specify): _____		CITY		STATE															
VERIFYING AGENCY (CHECK BOX): ☐ CA Licensed Vehicle Verifier (VV) ☐ Auto Club ☐ Peace Officer (List Employer) Out of Country Vehicle: ☐ DMV ☐ CHP																			
STATEMENT OF FACTS — IDENTIFICATION NUMBER OR ENGINE NUMBER ERROR — I certify (or declare) under penalty of perjury under the laws of the State of California that the foregoing is true and correct. I further certify that I am the owner of the above described vehicle and had no knowledge of the difference in the identification or engine number on the vehicle and titling documents.																			
VEHICLE OWNER'S SIGNATURE				PRINTED NAME		DATE													
I certify that today I physically examined the vehicle described above and I find the description of the vehicle to be as indicated. I certify (or declare) under penalty of perjury under the laws of the State of California that the foregoing is true and correct.																			
VERIFIER SIGNATURE (STAMPED/TYPED SIGNATURE WILL NOT BE ACCEPTED)				EXECUTED AT (PLACE SIGNED - CITY, STATE) (REQUIRED)		DATE (REQUIRED)													

BODY TYPE MODEL (BTM) CODES

AUTOMOBILE		COMMERCIAL		MOTORCYCLE	
Description	BTM	Description	BTM	Description	BTM
Agricultural Water Well Boring Rig	BR	Ambulance	*AM	Enduro	EN
Ambulance	*AM	Armored (CHP VV Req.)	*AR	Mini Road/Trail	MR
Amphibian	AP	Auto Carrier	AC	Motor Scooter (Not the same as a motorized scooter which cannot be registered)	MS
Armored (CHP VV Req.)	*AR	Base Wagon	BA	Road/Street	RS
Bus	*BU	Box/Cargo Outaway	CY	Road/Trail	RT
Carnival Equipment	CE	Bus	*BU	All Other Motorcycles	MC
Convertible	CV	Cab and Chassis	CB		
Coupe	CP	3 DR Extended (Ext.)	3B		
Coupe 3 DR	3P	Cab and Chassis	3B		
Coupe 4 DR	4P	3 DR Ext. Cab Pickup	3C		
Crane (S/F from Verifier Required)	*CR	4 DR Ext. Cab/Chassis	4B		
Firetruck	*FT	4 DR Ext. Cab Pickup	4C		
Forklift Truck	*FO	4 DR Wagon/Sport Utility	*4W		
Golf Cart	GC	Carnival Equipment	CE		
Hardtop	HT	Carrier	CA		
Hardtop 2 DR	2T	Concrete/Transit Mix	CM		
Hardtop (Formal) 2DR	2F	Conventional Cab	CC		
Hardtop 4 DR	4T	Crane	*CR		
Hardtop (Pillar) 2 DR	2P	Dromedary	DR		
Hardtop (Pillar) 4 DR	4P	Dump	DP		
Hatchback	*HB	Extended Cargo Van	EC		
Hatchback 2 DR	*2H	Firetruck	*FT		
Hatchback 4 DR	*4H	Flatbed/Platform	FB		
Liftback (Toyota)	LB	Forklift Truck	*FO		
Liftback 2 DR	*2L	Garbage/Refuse	GG		
Liftback 4 DR	*4L	Grain	GN		
Limousine	*LM	Hatchback	*HB		
Low Speed Vehicle (LSV)	*LS	Hatchback 2 DR	*2H		
Modular Mobile	MM	Hatchback 4 DR	*4H		
Motorized Home	MH	Hearse	*HR		
Neighborhood Electric Vehicle (NEV)	*NE	Hopper	HO		
Notchback	*NB	Liftback (Toyota)	LB		
Pickup w/Camper Mounted	PM	Liftback 2 DR	*2L		
Privately Owned School Bus	SB	Liftback 4 DR	*4L		
Roadster	RD	Limousine	*LM		
Runabout 3 DR	3D	Logger	LG		
Sedan 2 DR	2D	Low Speed Vehicle (LSV)	*LS		
Sedan 4 DR	4D	Multiple Bodies	MU		
Sedan 5 DR	5D	Neighborhood Electric Vehicle (NEV)	*NE		
Sedan	SD	Notchback	*NB		
Sports Van (Dodge)	SV	Panel	PN		
Station Wagon	*SW	Parcel Delivery	PD		
Suburban/Carry All (Chev)	LL	Pickup	PK		
Travel All (Int)	XT	Pickup Club Cab	PC		
Utility	*UT	Rack	RA		
Van Camper	VC	Refrigerated	RE		
Wagon/Sport Utility 4 DR	4W	Sports Pickup	SP		
Varied-All Other Autos (Must be described)	*VA	Stake	ST		
		Station Wagon	*SW		
		Step Van	SN		
		Tandem	TM		
		Tank	TN		
		Taxi	TX		
		Tilt Cab	TB		
		Tilt Tandem	TL		
		Tow Truck/Wrecker	WK		
		Tractor Truck (Diesel)	DS		
		Tractor Truck (Gas)	TR		
		Utility	*UT		
		Van	VN		
		Vanette (66 GMC Handy Van)	VT		
		Well Driller	WD		
		Wrecker with a Flatbed	WF		
		Varied-All Other Comm. (Must be described)	*VA		

* BTM can also be used for commercial vehicles

* BTM can also be used for automobiles

OFF-HIGHWAY VEHICLE

Description	BTM
All Terrain Vehicle	AT
Amphibian	AP
Dir	T
Dune/Sand Buggy	DB
Enduro	EN
3-Wheel Vehicle	SW
4-Wheel Vehicle	4W
Golf Cart	GC
Minibike	MK
Mini Cycle	MY
Mini Road/Trail	MR
Moto Cross	MX
Motor Scooter (Not the same as a motorized scooter which cannot be registered)	MS
Racer	RC
Recreational Off-Road	RO
Road/Street	RS
Road/Trail	RT
Snowmobile	SM
Trail	TR
All Other Motorcycles	MC

TRAILER

Description	BTM
Amphibian	AMPH
Camp	CMP
Carnival Equip.	CARN
Carrier (No Human Habitation, except Horse)	CARRIER
Cement Mixer	MIXER
Coach	COH
Coach Boat	CCHBT
Dolly	DLY
Dump	DMP
Fire	FIRE
Flatbed/Platform	FB
Modular Mobile	MMETLR
Multiple Bodies	MULT
Park Trailer	CCHPT
Park Trailer Boat	CCHPTBT
Refrigerated	REF
Tank	TANK
Transit Mix	TRMX
Utility	UTIL
Van	VAN
Varied-All Others (Must be described)	VARIED

IMPORTANT NOTES

Instructions - Refer to Vehicle Verifiers License Handbook (DL 301), available at dmv.ca.gov. Additional verification forms are available at dmv.ca.gov and at all DMV offices. The most current version of this form must be used.

Permitted verifications for vehicle verifiers: (1) Nonresident vehicles, (2) any vehicle or trailer, excluding used motorcycles, with supporting ownership documents for which there is no California (CA) record. The VIN must appear okay. The supporting ownership document must be a Certificate of Title, Manufacturer's Certificate of Statement of Origin (MCO/MSCO), US Government Standard Form (SF) 97-1, or Registration Card. All other vehicle verifications or verifications with no supporting ownership document must be referred to the DMV or CHP for inspection.

Prohibited verifications for vehicle verifiers: (1) Vehicles whose US Federal Certification Label (Safety Label) disagrees with the VIN, or is illegible, damaged, tampered, altered, missing, never issued (e.g., direct Import-gray market, etc.), or does not match the documents, (2) revived salvage or revived junk vehicles, (3) specially constructed (SPCNS) vehicles, (4) used motorcycles with an unavailable California record (last registered in CA, but record no longer appears on DMV's database), (5) vehicles with documents from a foreign country, (6) motorcycles with engine changes.

VIN/Model Year - Pursuant to federal law, a 17-digit VIN that passes check-digit is required on all 1981 and newer model year motor vehicles, and all 1985 and newer model year trailers. The model year of 1980 and newer vehicles is encoded in the 10th digit of VIN.

Do NOT use the Federal Certification Label as the primary source for the VIN. All 1981 and newer model year vehicles with less than a 17-digit VIN must be referred to CHP for verification. When inspection of a VIN reveals evidence of tampering, alteration or obliteration of the number, immediately notify the nearest DMV, Investigations Section.

Specially Constructed Vehicles (SPCNS) (CVC §580) - Enter "0000" for the model year. SPCNS vehicles are not manufactured vehicles and do not have a model year. Replica vehicles (such as a Cobra, Mustang, or Corvette) built from a kit and assembled or built for private use and not for resale, must be registered as a SPCNS vehicle. If the kit vehicle was built by a licensed manufacturer (CVC §672) or remanufacturer (CVC §607.8), the kit vehicle must be registered under the name of the manufacturer or remanufacturer, not the make of the vehicle it replicates.

Trailers (except Horse) with Human Habitation (i.e., Fifth Wheel, Travel, and Toy Hauler) are Coach (COH) or Camp (CMP). Fifth Wheel COHs do not exceed 48' (57'9") (L) or 8 1/2' (102") (W). All other COHs do not exceed 40' (48'0") (L) or 8 1/2' (102") (W). CMPs do not exceed 16' (192") (L) or 8' (96") (W). *overall L.

Motorhomes do not exceed 45' (54'0") (L) or 8 1/2' (102") (W).

Truck Trailers with living quarters are BTM "DS" or "TR", unless the living quarters permanently prevent the truck tractor from towing or drawing other vehicles (CCR §150.08).

Pickups (PKs) - The Gross Vehicle Weight Rating (GVWR) is found on the US Federal Certification Label. NOTE: GVWR is Gross Vehicle Ase Rating, not GVWR. PKs under 11,499 GVWR have the following BTMs: 3C, 4C, PK, and SP. PKs over 11,499 GVWR are BTM "VA".

The following multi-designed vehicles are PKs: Cadillac Escalade EXT, Chevrolet Avalanche, Ford Explorer Sport Trac, Hummer H2 SUT, and Nissan Frontier (CCR §150.04).

Pickup-mounted (CVC §§243, 362, 661) - To have BTM "PM", the pickup must have a permanently attached camper shell, canopy, or similar mounted structure, and provide facilities for human habitation or camping purposes.

Advise owner that removal of the structure will require commercial registration and weight fees to be due.

Motorcycles - Only a verification form completed by an authorized DMV employee is acceptable on an application for on-highway (street) motorcycle registration of any motor vehicle currently registered OHV or titled with type license "C2" (title only).

Used motorcycles (including motorcycles manufactured for on-highway use being registered off-highway (OHV)) with unavailable records, or documents from a foreign country must be inspected by CHP.

OHVs - A 2003 and newer model year OHV with a "3" or "C" in the eighth position of the VIN are non-complying OHVs (red sticker).

Any motorcycle or vehicle originally manufactured and registered for OHV use cannot be converted for on-highway use, unless it is manufactured for dual purposes.

Golf Carts (CVC §345) are motor vehicles designed to carry golf equipment, and carry no more than 2 persons, including the driver, and have at least 3 wheels in contact with the ground, and weigh no more than 1,300 lbs. unladen, and not exceed a speed of 15 MPH.

VEHICLE MODEL YEAR (Identified through the 10th digit of the VIN)

A - 1980, 2010	F - 1986, 2016	L - 1990, 2020	S - 1996, 2026	Y - 2000, 2030	5 - 2005, 2035
B - 1981, 2011	G - 1986, 2016	M - 1991, 2021	T - 1996, 2026	1 - 2001, 2031	6 - 2006, 2036
C - 1982, 2012	H - 1987, 2017	N - 1992, 2022	V - 1997, 2027	2 - 2002, 2032	7 - 2007, 2037
D - 1983, 2013	J - 1988, 2018	P - 1993, 2023	W - 1998, 2028	3 - 2003, 2033	8 - 2008, 2038
E - 1984, 2014	K - 1989, 2019	R - 1994, 2024	X - 1999, 2029	4 - 2004, 2034	9 - 2009, 2039

MOTIVE POWER (FUEL) CODES

B - Butane	G - Gasoline	P - Propane
D - Diesel	M - Methanol	H - Hybrid
E - Electric	N - Natural Gas	R - Hydrogen
F - Flex Fuel		