

Issue Date: July 28, 2026

New Information

The Traffic Violator School (TVS) Quarterly Report (OL 850, REV. 10/24) form has been updated with new instructions on retaining the form and conducting evaluations for instructors.

TVS Quarterly Reporting Form

The Department of Motor Vehicles (DMV) is reminding TVS owners/operators that the quarterly submission of the OL 850 is **no** longer required. Quarterly reports should be completed at the end of each calendar quarter and retained in the TVS files with the student evaluations for three years. Documentation should be made readily available to DMV upon request.

The revised OL 850 and instructions are available at dmv.ca.gov/portal/forms.

TVS Instructor Exam

If an applicant is required to pass a TVS Instructor Exam for their original or renewal TVS Instructor license, they **must** pass an exam administered by DMV. TVS owners/operators are **no** longer allowed to administer the TVS Instructor exam. TVS instructors/applicants **must** schedule the exam online.

The following procedures show how to schedule the TVS Instructor exam online, after the instructor has started an application and completed some of the required items from the TVS Instructor application checklist. For more information on starting the application process, refer to the quick start guide at dmv.ca.gov/portal/file/occupational-licensing-get-started-guide-pdf.

Procedures

Scheduling an appointment for the TVS Instructor Exam

1. Log in to your **myDMV** account to access the dashboard.

Home

Set up access to Occupational Licensing online services.

*Do you have a license, permit, or agreement with California DMV Occupational Licensing?

☐ YES, I have a current or past license, permit, or agreement for either myself or a business.

☐ NO, I've never had any licenses, permits, or agreements.

☐ I already set up access to Occupational Licensing:

1 Log in to MyDMV

Start

Procedures, *continued*

2. Enter your email and password, then select **Log In**.

LOG IN

Welcome Back

Log in with CA DMV Wallet App
No password needed

MyDMV

Not Registered? In order to log in, you will first need to [create an account](#).

To access your business account, log in with your business email.

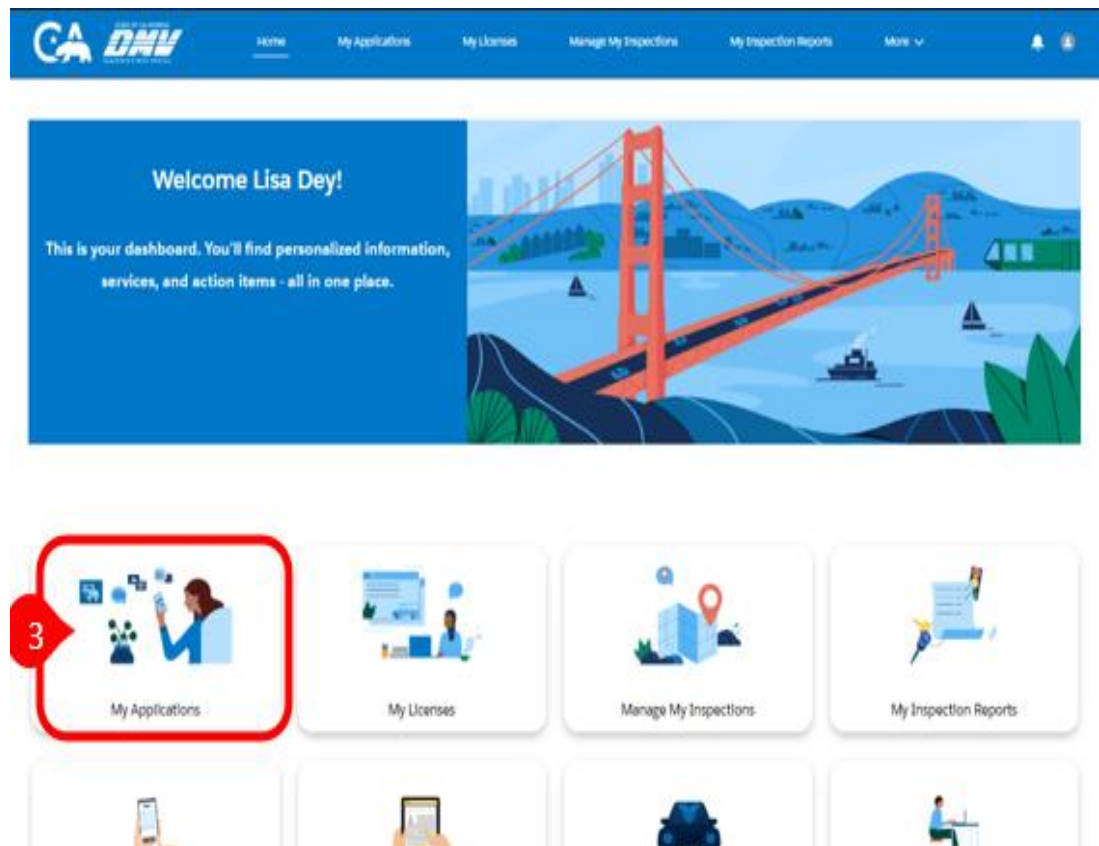
Email
Email
No longer have access to your email address?

Password
Password

Forget your password?

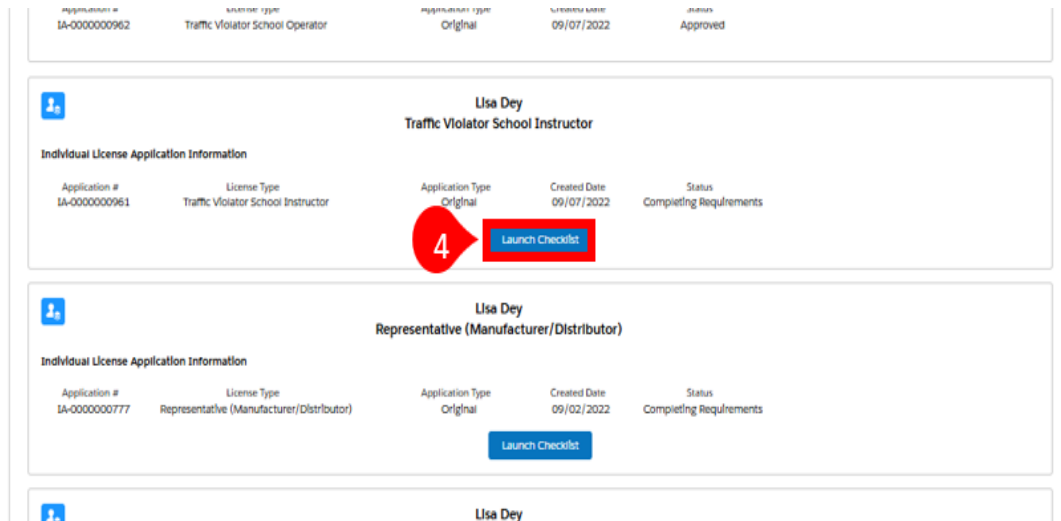
2 Log In

3. When the user has logged in, the dashboard will appear. Select **My Applications**.



Procedures, *continued*

4. Select the TVS Instructor Application from the list and select ***Launch Checklist***.



Application #	License Type	Application Type	Created Date	Status
IA-0000000962	Traffic Violator School Operator	Original	09/07/2022	Approved

Lisa Dey
Traffic Violator School Instructor

Individual License Application Information

Application #	License Type	Application Type	Created Date	Status
IA-0000000961	Traffic Violator School Instructor	Original	09/07/2022	Completing Requirements

4 [Launch Checklist](#)

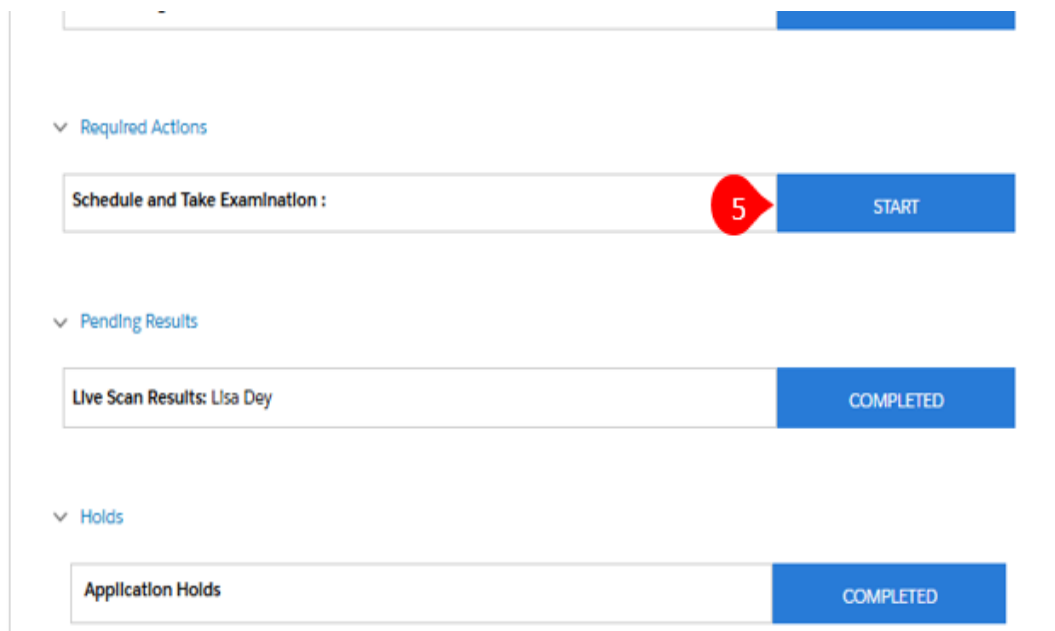
Lisa Dey
Representative (Manufacturer/Distributor)

Individual License Application Information

Application #	License Type	Application Type	Created Date	Status
IA-0000000777	Representative (Manufacturer/Distributor)	Original	09/02/2022	Completing Requirements

[Launch Checklist](#)

5. On the application checklist under Required Actions, the Schedule and Take Examination will show, select ***START***.



Required Actions

Schedule and Take Examination : **5** [START](#)

Pending Results

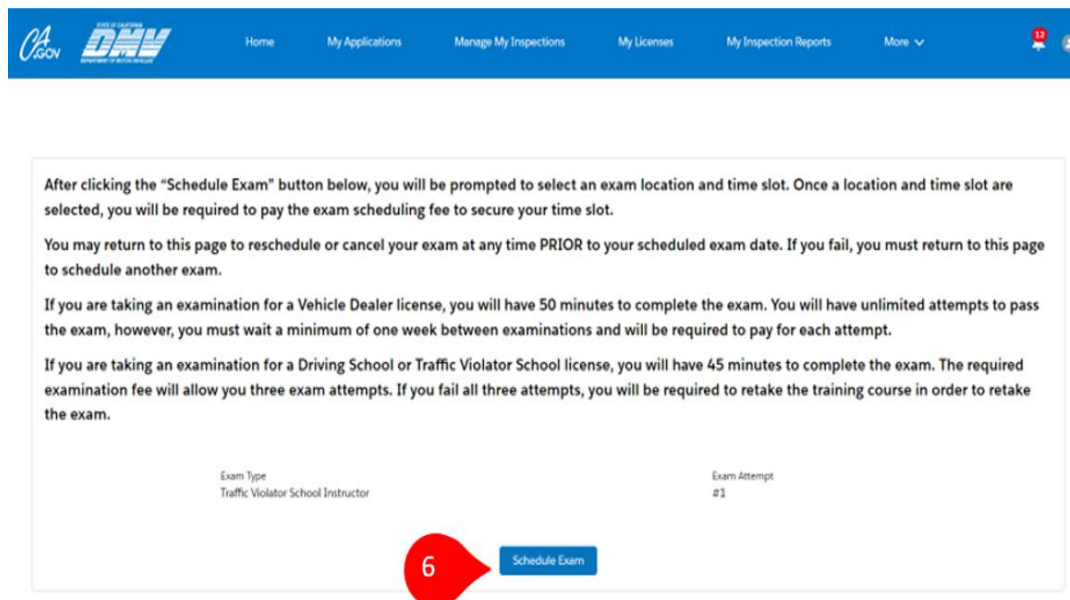
Live Scan Results: Lisa Dey [COMPLETED](#)

Holds

Application Holds [COMPLETED](#)

Procedures, *continued*

6. Read the exam instructions and select ***Schedule Exam***.



After clicking the "Schedule Exam" button below, you will be prompted to select an exam location and time slot. Once a location and time slot are selected, you will be required to pay the exam scheduling fee to secure your time slot.

You may return to this page to reschedule or cancel your exam at any time PRIOR to your scheduled exam date. If you fail, you must return to this page to schedule another exam.

If you are taking an examination for a Vehicle Dealer license, you will have 50 minutes to complete the exam. You will have unlimited attempts to pass the exam, however, you must wait a minimum of one week between examinations and will be required to pay for each attempt.

If you are taking an examination for a Driving School or Traffic Violator School license, you will have 45 minutes to complete the exam. The required examination fee will allow you three exam attempts. If you fail all three attempts, you will be required to retake the training course in order to retake the exam.

Exam Type
Traffic Violator School Instructor

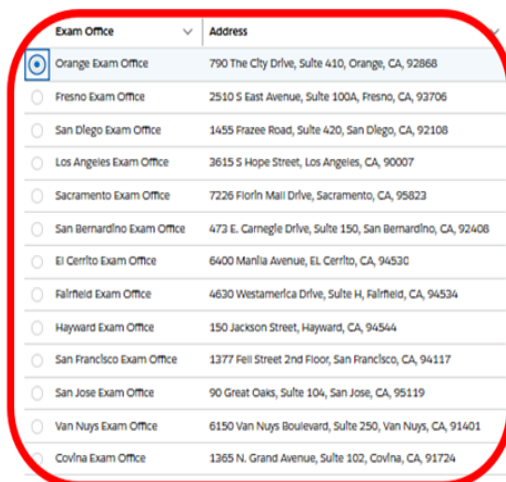
Exam Attempt
#1

6 [Schedule Exam](#)

7. Choose the most convenient OL Inspections office from the list, then select ***Next***.

Applicant - Schedule Exam

Please select the office where you would like to go and take your exam.



Exam Office	Address
☒ Orange Exam Office	790 The City Drive, Suite 410, Orange, CA, 92868
☐ Fresno Exam Office	2510 S East Avenue, Suite 100A, Fresno, CA, 93706
☐ San Diego Exam Office	1455 Frazee Road, Suite 420, San Diego, CA, 92108
☐ Los Angeles Exam Office	3615 S Hope Street, Los Angeles, CA, 90007
☐ Sacramento Exam Office	7226 Florin Mall Drive, Sacramento, CA, 95823
☐ San Bernardino Exam Office	473 E. Carnegie Drive, Suite 150, San Bernardino, CA, 92408
☐ El Cerrito Exam Office	6400 Manila Avenue, El Cerrito, CA, 94530
☐ Fairfield Exam Office	4630 Westamerica Drive, Suite H, Fairfield, CA, 94534
☐ Hayward Exam Office	150 Jackson Street, Hayward, CA, 94544
☐ San Francisco Exam Office	1377 Fell Street 2nd Floor, San Francisco, CA, 94117
☐ San Jose Exam Office	90 Great Oaks, Suite 104, San Jose, CA, 95119
☐ Van Nuys Exam Office	6150 Van Nuys Boulevard, Suite 250, Van Nuys, CA, 91401
☐ Covina Exam Office	1365 N. Grand Avenue, Suite 102, Covina, CA, 91724

7 [Next](#)

Procedures, *continued*

8. The service appointment booking page will appear, choose any available terminal and time and select *Next*.

Who do you want to meet?

Orange Exam Office AKTE Terminal 4

Technician

true

Next Availability: May 11, 2026

Orange Exam Office AKTE Terminal 3

Technician

true

Next Availability: May 11, 2026

Orange Exam Office AKTE Terminal 5

Technician

true

Next Availability: May 11, 2026

Orange Exam Office AKTE Terminal 6

Technician

true

Next Availability: May 11, 2026

Orange Exam Office AKTE Terminal 1

Technician

true

Next Availability: May 11, 2026

Orange Exam Office AKTE Terminal 2

Technician

true

Next Availability: May 11, 2026

Book a service appointment with Orange Exam Office AKTE Terminal 4

May 10, 2026 - May 16, 2026

Time Zone: America/Los_Angeles

SUN 10	MON 11	TUE 12	WED 13	THU 14	FRI 15	SAT 16
	10:30 - 11:30 am	9:30 - 10:30 am	9:30 - 10:30 am	9:30 - 10:30 am	9:30 - 10:30 am	
	1:00 - 2:00 pm	10:30 - 11:30 am	10:30 - 11:30 am	10:30 - 11:30 am	10:30 - 11:30 am	
	2:00 - 3:00 pm	1:00 - 2:00 pm	1:00 - 2:00 pm	1:00 - 2:00 pm	1:00 - 2:00 pm	
	3:00 - 4:00 pm	2:00 - 3:00 pm	3:00 - 4:00 pm	2:00 - 3:00 pm	2:00 - 3:00 pm	
		3:00 - 4:00 pm		3:00 - 4:00 pm	3:00 - 4:00 pm	

8 Next

9. Review the service appointment details and select *Next*.

Review Service Appointment

General Information

Work Type	Account
Exam Scheduler	Lisa Dey
Parent Record	Service Territory
Lisa Dey	Orange Exam Office
Address	
790 The City Drive, Suite 410	
Orange, CA 92868	
United States	

Scheduled Times

Scheduled Start (America/Los_Angeles)	Scheduled End (America/Los_Angeles)
Mon, May 11, 2026, 01:00 PM	Mon, May 11, 2026, 02:00 PM

9 Next

Procedures, *continued*

- The next three screens show the payment prompts. The applicant **must** submit payment if the application fee has not been collected.

Payment

Account Lisa Dey	Exam Reference PEX-000003285	Exam Status Verified
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Application Fees

Total Fee Amount \$16.00	Total Fee Amount Waived \$0.00	Total Fee Amount Due \$ 16.00
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Fee Name	Fee Amount	Fee Amount Waived	Fee Amount Due	Calculation Info
Traffic Violator School Instructor Original Exam	16.00		16.00	Exam

Payment Options

Review your fees below and select from the following options. You must complete your payment now to schedule your exam. If you choose cancel, you will be required to restart the scheduling process.

[Return to Checklist](#)  [Pay Now](#)

Checkout screen, select *Confirm Payment*.

Checkout

Payment Method

Express Checkout



Credit Card or Check



Credit Card Info

Cardholder's Name
Lisa Dey

Card Number
0000 0000 0000 0000

MMYY
CVV
Zip

Card expiry is required
Card CVV is required
Zip is required
* All fields are required

[Cancel](#)  [Confirm Payment \\$16.32](#)

Fee Summary

Item	Reference	Amount
DMV Fee	Oh5ap0000002uyzEAA	\$ 16.00
Service Fee	2.0%	\$ 0.32
Total Amount		\$ 16.32

*An additional service fee of 2.0% will be added to express checkout and card payments.

Privacy Policies
clover.com/privacy
merchants.fserv.com/en-us/privacy
dmv.ca.gov/yourprivacy
policies.google.com/privacy
apple.com/legal/privacy/data/en/apple-pay

Procedures, *continued*

Payment Successful! screen, select **Close**.

Payment Successful!

CA DMV
2415 First Ave
Sacramento, CA 95818

DMV.CA.GOV
800-777-0033

05/01/2026 10:27:04 AM
Office: 003 Task: 01
TTG: 290 REG: 0000

DMV Fee: \$10.00
FD Service Fee: \$0.32
Total: \$10.32

FD Fee for DMV services

VISA 811 - VFC 00
Use Pay
DMV Fee Auth: 0019144
Service Fee Auth: 0019204

Privacy Policies
[dmv.ca.gov/privacy](#)
[merchants.fair.com/en-us/privacy](#)
[dmv.ca.gov/yourprivacy](#)
[apple.com/legal/privacy/data/en/apple-pay](#)
[policies.google.com/privacy](#)

Receipt Options
By selecting EMAIL or SMS TEXT MESSAGE, I agree to receive email and SMS text communication from California DMV.

[Print](#) [Email](#) [Text](#)

[Close](#)

11. If the appointment was successfully set, you will see the following message below and a link allowing you to **Return to Home Page**.

Exam Schedule Confirmation

Account: Lisa Day
Exam Reference: PEX-0000003285
Exam Status: Submitted

Return to Application
Your exam has been successfully scheduled. Click the button below to return to your application.

[Return to Home Page](#)

Background

Quarterly reporting and student evaluations **must** be retained internally for three years to help reduce administrative burden. The TVS Quarterly Reporting Form has been updated and includes new instructions on retaining the form and conducting evaluations. Additionally, the *California Code of Regulations* no longer allows TVS owners/operators to administer exams for instructors. Only DMV may schedule and administer exams.

Reference

California Code of Regulations, Title 13, §§345.06, 345.07, 345.13, and 345.30

Distribution

Notification of this memo (available at **dmv.ca.gov** by searching Vehicle Industry Services) was sent through the California DMV Automated Email Alert System in July 2026 to:

- Traffic Violator School Owners
- Traffic Violator School Operators
- Traffic Violator School Instructors

Contact

Direct questions by email to **DMVPolicyOLCompliance@dmv.ca.gov**.

Attachment



TRAFFIC VIOLATOR SCHOOL QUARTERLY REPORT

Instructions: Complete this form, attach the student evaluations at the end of each calendar quarter and retain in office files for three (3) years. Provide the report and student evaluations upon request by the Department or its representatives.

SECTION A — TVS INFORMATION

SCHOOL NAME				TVS LICENSE NUMBER	
ADDRESS	CITY	STATE	ZIP CODE	AREA CODE/TELEPHONE NUMBER ()	

REPORTING YEAR _____ **FOR CALENDAR QUARTER OF (check one box):**

- ☐ 1st Quarter January, February, March
- ☐ 2nd Quarter April, May, June
- ☐ 3rd Quarter July, August, September
- ☐ 4th Quarter October, November, December

SECTION B — CLASSROOM STATISTICS

1. Total number of students instructed	_____
2. Total number failing to complete the course	_____
3. Total number failing the final exam	_____
4. Total number failing the final exam 2 nd attempt	_____
5. Total number of student evaluations	_____

SECTION C — HOME STUDY STATISTICS

1. Total number of students instructed	_____
2. Total number failing to complete the course	_____
3. Total number failing the final exam	_____
4. Total number failing the final exam 2 nd attempt	_____
5. Total number of student evaluation	_____

SECTION D — INTERNET STATISTICS

1. Total number of students instructed	_____
2. Total number failing to complete the course	_____
3. Total number failing the final exam	_____
4. Total number failing the final exam 2 nd attempt	_____
5. Total number of student evaluations	_____

SECTION E — CERTIFICATION

I certify (or declare) under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

I further certify that all of the student evaluations collected by this school for the stated quarter and modality have been attached with these statistics, pursuant to California Code of Regulations (CCR) section 345.30(d)(3) and 345.30(d)(4).

PRINTED NAME OF OWNER, OPERATOR, OR AUTHORIZED REPRESENTATIVE	SIGNATURE OF OWNER, OPERATOR, OR AUTHORIZED REPRESENTATIVE	DATE
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