

Occupational Licensing Industry News

OLIN 2026-09

Surety Bond Submission Procedures

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New Information

To avoid automatic cancellation, occupational license (OL) holders **must** submit a surety bond to the Department of Motor Vehicles (DMV) through the license account portal before the effective cancellation date of the current surety bond associated with the OL record.

Procedures

Regardless of whether your surety company creates the electronic bond record on your behalf, you are still required to submit the new surety bond following the steps below:

1. Log in to your account at **dmv.ca.gov/olonline**.
2. Select “My Licenses.”
3. Select “License Overview” for the occupational license you are submitting a new bond for.
4. Select the option for “Surety Bond.”
5. Select the “Add or Update Bond” option.
6. Follow the prompts to either:
 - Enter bond details if your surety company has uploaded your bond information
 - Upload and submit a copy of your bond

For an in-depth video tutorial, **[click here to learn how to submit your surety bond](#)**.

Background

DMV has observed a recent rise in late bond submissions. Occupational licensees who require surety bonds are reminded to comply with these guidelines to avoid disciplinary actions.

References

Vehicle Code §§11110.2, 11216, 11617, and 11721
OLIN 2026-07 Surety Bond Submission Remind

Distribution

Notification of this memo (available at **dmv.ca.gov** by searching Vehicle Industry Services) was sent through the California DMV Automated Email Alert System in September 2026 to:

- Dealers
- Registration Services
- Driving School Owners
- Remanufacturers
- Vehicle Verifiers
- Traffic Violator School Owners
- Employer Testing Program Participants
- Lessor-Retailers
- Surety Bond Companies

Contact

Direct questions related to this memo to Occupational Licensing at (877) 563-5213. At the prompt, state, “industry memo” to speak with someone in Occupational Licensing.