02 Setting Up An Account

Before you begin:

After you have submitted a completed application and required fees to an OL inspector, you will receive an email from California DMV with details related to setting up your online account.
1. After review of your application, an email will be sent to the supplied email address with details on setting up your account.

2. Open email to view details.
1. Note the Verification code and License Number contained in the email. You will need this information to setup your account.

2. Select the link in the email to begin the Account Registration process.
1. Select the Create An Account link.
1. Enter the email address provided during application submission.

2. Enter the same email address again for confirmation.

3. Select the Continue button.
Step 2 of the Account Registration process is displayed

1. A notice will display instructing you to check the supplied email address for an email confirmation. If an email has not been received, please confirm that the email address provided during application submission was entered.
1. Open the email titled Your DMV Account Email Confirmation Link.
Account Confirmation Link Email from CA DMV is displayed

1. Select Confirm Your Email.
Step 3 of the Account Registration Process is displayed

1. Enter your first name.
2. Enter your last name.
3. Enter your phone number.
4. Select an option to receive a confirmation code by text or phone call.
5. Select Continue.
1. You will receive your confirmation code on your phone via the method you selected. Enter your phone number. This should be a phone you currently have access to, so it can be used to confirm your account.

2. Select the Confirm Phone Number.
1. Enter a password that you will use to access your account.

2. Select Continue.
1. Your account has been created. Select click here to login.
Portal Login Page is displayed

1. To login, enter the email address you used to register your account.
2. Enter the password you selected.
3. Select Log In.
1. Select an option to receive a confirmation code by text or phone call.
2. Select Continue.
Confirm Phone Number page is displayed

1. You will receive a confirmation code on your phone via the method you selected. Enter the confirmation code into the text box.

2. Select Confirm Phone Number.
1. Congratulations! You have set up your account and successfully logged in.