

**APPLICATION FOR MODIFICATIONS TO AN  
 OCCUPATIONAL LICENSE**  
*(Submit a separate form for each business location)*

**Instructions:** Complete online or print and complete by hand using black or blue ink

FOR DMV USE ONLY	
FIRM NUMBER	DATE APPLICATION RECEIVED
ACR NUMBER	DATE PERMIT ISSUED
NVMB FEE	DATE PERMIT EXPIRES
OTHER FEE	REGION CC
TOTAL FEE	INSPECTOR NAME/ID NUMBER
SUSPENSE RECEIPT NUMBER	

**SECTION 1 — CURRENTLY LICENSED AS** *Check one box.*

<input type="checkbox"/> Dealer - Complete information on right side. <input type="checkbox"/> Dismantler <input type="checkbox"/> Lessor-Retailer <input type="checkbox"/> Transporter <input type="checkbox"/> Distributor <input type="checkbox"/> Manufacturer <input type="checkbox"/> Remanufacturer	<b>FOR DEALERS ONLY – Check one box in each section.</b>	
	<b>Type of Dealer</b>	<b>Autobroker Endorsement</b>
	<input type="checkbox"/> Retail New <input type="checkbox"/> Retail Used <input type="checkbox"/> Wholesale <input type="checkbox"/> No Retail or Wholesale	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No

**SECTION 2 — REASON FOR SUBMISSION** *Check all that apply and complete the sections indicated.*

	COMPLETE SECTIONS							COMPLETE SECTIONS								
<input type="checkbox"/> Add Branch Location	3	5			9	10	11	<input type="checkbox"/> Change Branch Location	3	4	5			9	10	11
<input type="checkbox"/> Add Dismantler Location	3			8		10	11	<input type="checkbox"/> Change Corporate Name	3	4						11
<input type="checkbox"/> Add Firm Name	3						11	<input type="checkbox"/> Change Firm Address	3	4	5			9	10	11
<input type="checkbox"/> Add or Delete Make or Line	3		7				11	<input type="checkbox"/> Change Firm Name	3	4						11
<input type="checkbox"/> Add or Delete Category	3		7				11	<input type="checkbox"/> Dealer Type License Change	3		5	6				11
<input type="checkbox"/> Add Autobroker	3						11	<input type="checkbox"/> Delete Autobroker	3							11

**SECTION 3 — FIRM INFORMATION**

TRUE FULL NAME OF SOLE OWNER, ALL PARTNERS, CORPORATION, LIMITED LIABILITY COMPANY, OR ASSOCIATION	FIRM NUMBER
FIRM NAME (IF CHANGING OR ADDING NAME, LIST NEW NAME)	TELEPHONE NUMBER ( )
FIRM ADDRESS (IF CHANGING ADDRESS OR ADDING BRANCH, LIST NEW ADDRESS) CITY	STATE ZIP CODE

**SECTION 4 — FORMER NAME OR ADDRESS**

FORMER NAME

FORMER ADDRESS

**SECTION 5 — CHECK THE VEHICLES TO BE SOLD, MANUFACTURED OR DISTRIBUTED AT THIS LOCATION**

<b>NEW</b>	<input type="checkbox"/> Automobile/Commercial*	<input type="checkbox"/> Motorcycle* (including Off-Highway)	<input type="checkbox"/> All-Terrain Vehicle*	<input type="checkbox"/> Motorhome*
	<input type="checkbox"/> Recreational Trailer*	<input type="checkbox"/> Trailer+	<input type="checkbox"/> Snowmobile*	
	*OL 124 required.		+Letter of Authorization required.	
<b>USED</b>	<input type="checkbox"/> Automobile/Commercial	<input type="checkbox"/> Motorcycle (including Off-Highway)	<input type="checkbox"/> All-Terrain Vehicle	<input type="checkbox"/> Motorhome
	<input type="checkbox"/> Recreational Trailer	<input type="checkbox"/> Trailer	<input type="checkbox"/> Snowmobile	

**SECTION 6 — DEALER ONLY** *Type of license change.*

<b>CHANGING FROM</b>	<input type="checkbox"/> Dealer New	<input type="checkbox"/> Dealer Used	<input type="checkbox"/> Dealer-Wholesale Only
<b>CHANGING TO</b>	<input type="checkbox"/> Dealer New	<input type="checkbox"/> Dealer Used	<input type="checkbox"/> Dealer-Wholesale Only



FIRM NUMBER
NAME

SECTION 7 — ADD OR DELETE MAKE OR LINE	ADD OR DELETE CATEGORY
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<i>EXAMPLE: New dealer adding a new make or line.</i> <b>ADDING</b> _____ <b>DELETING</b> _____	<i>EXAMPLE: Authorized to sell autos/commercials and adding motorcycles.</i> <b>ADDING</b> _____ <b>DELETING</b> _____
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### SECTION 8 — DISMANTLER ONLY

**ALL PLATES ACQUIRED FROM VEHICLES WILL BE:**  **DESTROYED**     **TURNED INTO THE DEPARTMENT**

1. Is a storm water permit required for this location? .....  YES  NO
2. Has an application been filed to obtain a storm water permit for this location? .....  YES  NO
3. Has a hazardous materials business plan been filed for this location? .....  YES  NO
4. Is a hazardous materials business plan required for this location? .....  YES  NO
5. Does location meet all city and county zoning requirements? .....  YES  NO

*If yes, attach the Zoning Verification for Vehicle Dismantler's License, form OL 62 completed by an official responsible for this location.*

### SECTION 9 — PROPERTY USE APPROVAL

**Must be completed by applicant. Excludes out-of-state Manufacturers and Distributors.**

Does location meet all city and county property use requirements? .....  YES  NO  
*If yes, attach the appropriate property use form completed by an official of the agency responsible for this location.*

### SECTION 10 — PROPERTY DATA

*Attach a copy of the lease or rental agreement or evidence of property ownership. If property is subleased, include a written authorization from the property owner.*

<b>PROPERTY IS: (Check one box.)</b> <input type="checkbox"/> Leased <input type="checkbox"/> Rented <input type="checkbox"/> Owned	<b>APPROXIMATE SQUARE FEET</b>			
	Office Area	Building Area	Display Area	Total Area
LEASE OR RENTAL PERIOD				
PROPERTY OWNER'S FULL NAME				TELEPHONE NUMBER (    )
PROPERTY OWNER'S ADDRESS	CITY	STATE	ZIP CODE	

### SECTION 11 — APPLICANT CERTIFICATION

***I certify (or declare) under penalty of perjury under the laws of the State of California that the foregoing is true and correct.***

PRINTED NAME OF SOLE OWNER, ALL PARTNERS, CORPORATE OFFICER, LLC MEMBER, OR ASSOCIATION REPRESENTATIVE	TITLE
SIGNATURE OF SOLE OWNER, ALL PARTNERS, CORPORATE OFFICER, LLC MEMBER, OR ASSOCIATION REPRESENTATIVE	DATE

**X**