Revised Verification of Vehicle (REG 31) Form

Effective: Immediately

New Information
The Verification of Vehicle (REG 31) form was revised (see Attachment A) and is available at www.dmv.ca.gov.

Effective January 1, 2018, only accept the REG 31 (REV. 9/2017) unless the REG 31 (REV. 2/2016) was completed on or before December 31, 2017.

**NOTE:** Vehicle verifications completed prior to December 31, 2017, on a REG 31 (REV. 2/2016) may be accepted provided the verification is submitted to the Department of Motor Vehicles (DMV) on or before March 31, 2018.

Changes to the REG 31

Front page:
- **Vehicle Description**—on the top right of the form, a box was added for off-highway vehicles (OHV) to indicate whether the emissions are complying or noncomplying.
- **Section 6—Secondary Vehicle Identification Number (VIN)**—the secondary VIN section was removed. 1970 and newer model year vehicles (except OHVs) must have two points of verification. The U.S. Federal Certification Label is the only acceptable secondary point of verification for 1970 and newer vehicles and serves two purposes:
  — As a secondary verification of the public VIN.
  — To indicate the vehicle complies with U.S. Federal Motor Vehicle Safety Standards (US FMVSS).

**NOTE:** Only the California Highway Patrol (CHP) may search for an alternative VIN other than the U.S. Federal Certification Label. If the vehicle is street legal, but the applicant is applying for OHV registration, the vehicle must have U.S. Federal Certification and emission labels applicable to the street legal model year. The U.S. Federal Certification Label is not required on 1969 or older year model vehicles.

- **Section 9—Emission Label Indicates**—the section heading was updated to include “All vehicles—1968 and newer model years, except: motorcycles—1978 and newer model years, heavy duty original equipment manufacturer (OEM) diesel vehicles—1980 and newer model years, OHV—2003 and new model years.”
- **Emission Label Test Group or Engine Family Number**—below Section 9 (next to Remarks) a box was added. An Emission Label Test Group or Engine Family Number is located on emission labels and must be collected for model year vehicles listed in Section 9.
  — Test Group is most common for automobiles.
  — Engine Family is most common for motorcycles and OHVs.
  — Test Group and Engine Family may be shown on the label as Group, ENG, Family, or Emission Family.
  — A motorcycle emission label may be on the frame or under the seat or box compartment.
**Changes to the REG 31, continued**

**NOTE:** Do not indicate the evaporative (EVAP) or permeation (PERM) family numbers, which are also present on emission labels. Test Group and Engine Family Numbers will always have a decimal point (**EXAMPLE:** EFMXT03.73DP). EVAP and PERM family numbers will not have a decimal point (**EXAMPLE:** EFMXR0265NBV) (see Attachment B).

- **Remarks**—below Section 9, if a “See Remarks” box is checked on the REG 31, a remark must be entered in this section with enough information and detail for it to be understood. **EXAMPLE:** “document faded; unable to read VIN” versus only writing “VIN” with no other explanation.

**Back page:**
- **Body Type Model (BTM) Codes**—in the **Commercial column** of this section, “Cargo Cutaway” BTM was changed to “Box/Cargo Cutaway” BTM. A box truck, also known as a “cutaway,” is a commercial vehicle that has a cab and fully enclosed separate rectangular-shaped box for storage/cargo with a rear-facing door for loading and unloading.

**Additional Information**

Control arms connect the vehicle’s front suspension to the frame. Control arms are considered axles for vehicle verification purposes. For example, a regular four-wheel pickup will have control arms in the front and a straight axle in the rear, which makes it a two-axle vehicle.

**Procedures**

Order revised REG 31 (REV. 9/2017) forms using normal supply channels. Upon receipt of the revised REG 31 (REV. 9/2017) forms, recycle existing stock of prior versions following current procedures. A blanket shipment will not be sent.

**Background**

The REG 31 was revised to add fields and clarify important information.

**References**

*Vehicle Industry Registration Procedures Manual*, Chapters 1 and 15

Attachments (2)
## Verification of Vehicle

**NOT TO BE COMPLETED BY APPLICANT**

To be acceptable by DMV, this must be legible, handwritten in black or blue ink, completed fully by an authorized DMV representative, California licensed vehicle verifier, authorized auto club employee, or peace officer who has been properly trained to perform vehicle verifications, while physically inspecting complete and assembled vehicles. See reverse for additional information and verifier restrictions.

**WARNING:** Any missing sections, alterations, cross outs, or erasures (even when initialed) will void this form and a new verification must be completed. Mark all areas sections which do not apply as non-applicable (NA); do not leave blank. All numbered sections (1-9) below must have at least one check box checked in each section. The vehicle may also be subject to verification by the California Highway Patrol (CHP).

### License Plate on Vehicle
- [ ] None
- [ ] Dealer
- [ ] Temporary Permit

### Vehicle Identification Number (VIN) and Engine Number (for Electric Motorcycles and Motorcycles)

<table>
<thead>
<tr>
<th>VIN Location</th>
<th>VIN Engine</th>
<th>VIN Eng</th>
<th>VIN Eng</th>
<th>VIN Eng</th>
</tr>
</thead>
<tbody>
<tr>
<td>Face of windscreen</td>
<td>Not visible</td>
<td>Illegible/Damaged</td>
<td>Cannot locate</td>
<td>Assigned by FIO</td>
</tr>
<tr>
<td>Door Frame/Door Post</td>
<td>Not visible</td>
<td>Illegible/Damaged</td>
<td>Cannot locate</td>
<td>Assigned by FIO</td>
</tr>
<tr>
<td>Steering Column</td>
<td>Rosette rivets</td>
<td>Not applicable</td>
<td>Screws</td>
<td>Other</td>
</tr>
<tr>
<td>Firewall</td>
<td>Round rivets</td>
<td>Not applicable</td>
<td>Screws</td>
<td>Other</td>
</tr>
<tr>
<td>Engine compartment</td>
<td>Other</td>
<td>Not applicable</td>
<td>Screws</td>
<td>Other</td>
</tr>
</tbody>
</table>

### US Federal Certification Label Status
- [ ] Agrees with VIN
- [ ] Missing/None
- [ ] Disagrees with VIN
- [ ] Pre-1970
- [ ] Illegible/Damaged
- [ ] OHV
- [ ] Altered/Tampered

### Odometer Mileage Reading
- [ ] Mileage
- [ ] 6-digit odometer
- [ ] 5-digit odometer
- [ ] 4-digit odometer
- [ ] Digital display

### Supporting Documentation
- [ ] Certificate of Title
- [ ] MSO/COC
- [ ] Salvage Certificate
- [ ] Governing SF
- [ ] Registration Card

### Emission Label Indicators
- [ ] Meets US EPA standards only
- [ ] Meets US EPA standards and California standards
- [ ] Meets California standards only
- [ ] Exempt (Former Military Vehicle – O/HV Use Only)
- [ ] Vehicle meets California standards for O/HV (Dual Sport/M/C)
- [ ] Exempt (Former Military Vehicle – O/HV Use Only)
- [ ] Vehicle meets California standards for O/HV (Dual Sport/M/C)
- [ ] SORE Label (O/HV-TCS Referral)
- [ ] See REMARKS
- [ ] None

### REMARKS

- [ ] DO NOT PROCESS - *REFER TO CHP
- [ ] Door replaced
- [ ] Air Bag Missing

**I certify that today I physically examined the vehicle described above and I find the description of the vehicle to be as indicated. I certify (or declare) under penalty of perjury under the laws of the State of California that the foregoing is true and correct.**

**REMARKS**

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**REG 31 (REV. 2/2017)**
Ford Motor Company
VEHICLE EMISSION CONTROL INFORMATION

Conforms to regulations: 2014 MY FFV
U.S. EPA: T2B4 LDT3
OBD: CA II Fuel: Gasoline/Ethanol
California: Certified for sale ULEV II qualified
OBD: CA II Fuel: Gasoline/Ethanol
TWC/SFI/HO2S/AFS No adjustments needed.
3.7L Group: EFMXT03.73DP
Evap: EFMXR0265NBV

John Deere
VEHICLE EMISSION CONTROL INFORMATION
ENGINE FAMILY: CJDXX.570JUV
EXHAUST EMISSION CONTROL SYSTEM: EM
DISPLACEMENT: 570 cm³
PERMEATION FAMILY: CJDXPP202BRS
TUNE-UP SPECIFICATIONS
IGNITION TIMING: 21°BTDC AT ALL RPM
IDLE: 1150 RPM ± 50 RPM IN NEUTRAL
- NO ADJUSTMENT
IDLE AIR/FUEL MIXTURE SETTING:
- NO ADJUSTMENT
VALVE CLEARANCE (ENGINE COLD): 0.13 mm
SPARK PLUG: CHAMPION RC14YC
ELECTRODE GAP: 0.7-0.8 mm
THIS VEHICLE IS CERTIFIED TO OPERATE ON
UNLEaded GASOLINE
ENGINE OIL: CLASS: SJ-SM SAE 5W-30
THIS OFF-ROAD UTILITY VEHICLE MEETS U.S. EPA AND CALIFORNIA REGULATIONS FOR
2012 NEW OFF-ROAD UTILITY VEHICLES AND IS CERTIFIED TO EPA 13.4 g/kW-hr HC+NOx,
400 g/kW-hr CO AND CALIFORNIA
12.0 g/kW-hr HC+NOx ENGINE FAMILY EXHAUST EMISSION AND EVAP STANDARDS.