Vehicle Industry News
VIN 2017-29
Revised Verification of Vehicle (REG 31) Form

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Effective: Immediately

New Information

The Verification of Vehicle (REG 31) form was revised (see Attachment A) and is available at **www.dmv.ca.gov**.

Effective January 1, 2018, only accept the REG 31 (REV. 9/2017) **unless** the REG 31 (REV. 2/2016) was completed on or before December 31, 2017.

> **NOTE:** Vehicle verifications completed prior to December 31, 2017, on a REG 31 (REV. 2/2016) may be accepted provided the verification is submitted to the Department of Motor Vehicles (DMV) on or before March 31, 2018.

Changes to the REG 31

Front page:

- **Vehicle Description**—on the **top right of the form**, a box was added for off-highway vehicles (OHV) to indicate whether the emissions are complying or noncomplying.
- **Section 6—Secondary Vehicle Identification Number (VIN)—**the secondary VIN section was removed. 1970 and newer model year vehicles (except OHVs) must have two points of verification. The U.S. Federal Certification Label is the only acceptable secondary point of verification for 1970 and newer vehicles and serves two purposes:
  —As a secondary verification of the public VIN.
  —To indicate the vehicle complies with U.S. Federal Motor Vehicle Safety Standards (US FMVSS).

  > **NOTE:** Only the California Highway Patrol (CHP) may search for an alternative VIN other than the U.S. Federal Certification Label. If the vehicle is street legal, but the applicant is applying for OHV registration, the vehicle must have U.S. Federal Certification and emission labels applicable to the street legal model year. The U.S. Federal Certification Label is not required on 1969 or older year model vehicles.
- **Section 9—Emission Label Indicates—**the section **heading** was updated to include "All vehicles—1968 and newer model years, except: motorcycles—1978 and newer model years, heavy duty original equipment manufacturer (OEM) diesel vehicles—1980 and newer model years, OHV—2003 and new model years."
- **Emission Label Test Group or Engine Family Number—below Section 9** (next to Remarks) a box was added. An Emission Label Test Group or Engine Family Number is located on emission labels and must be collected for model year vehicles listed in Section 9.
  —Test Group is most common for automobiles.
  —Engine Family is most common for motorcycles and OHVs.
  —Test Group and Engine Family may be shown on the label as Group, ENG, Family, or Emission Family.
  —A motorcycle emission label may be on the frame or under the seat or box compartment.

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Changes to the REG 31, *continued*

> **NOTE:** Do **not** indicate the evaporative (EVAP) or permeation (PERM) family numbers, which are also present on emission labels. Test Group and Engine Family Numbers will always have a decimal point (**EXAMPLE:** EFMXT03.73DP). EVAP and PERM family numbers will not have a decimal point (**EXAMPLE:** EFMXR0265NBV) (see Attachment B).

- **Remarks—below Section 9,** if a "See Remarks" box is checked on the REG 31, a remark must be entered in this section with enough information and detail for it to be understood. **EXAMPLE:** "document faded; unable to read VIN" versus only writing "VIN" with no other explanation.

Back page:

- **Body Type Model (BTM) Codes—in the Commercial column** of this section, "Cargo Cutaway" BTM was changed to "Box/Cargo Cutaway" BTM. A box truck, also known as a "cutaway," is a commercial vehicle that has a cab and fully enclosed separate rectangular-shaped box for storage/cargo with a rear-facing door for loading and unloading.

Additional Information

Control arms connect the vehicle's front suspension to the frame. Control arms are considered axles for vehicle verification purposes. For example, a regular four-wheel pickup will have control arms in the front and a straight axle in the rear, which makes it a two-axle vehicle.

Procedures

Order revised REG 31 (REV. 9/2017) forms using normal supply channels. Upon receipt of the revised REG 31 (REV. 9/2017) forms, recycle existing stock of prior versions following current procedures. A blanket shipment will not be sent.

Background

The REG 31 was revised to add fields and clarify important information.

References

Vehicle Industry Registration Procedures Manual, Chapters 1 and 15

Attachments (2)

Attachment A

STATE OF CALIFORNIA DMV DEPARTMENT OF MOTOR VEHICLES
A Public Service Agency

VERIFICATION OF VEHICLE

NOT TO BE COMPLETED BY APPLICANT

To be acceptable by DMV, this form must be legible, hand printed in black or blue ink, and completed **IN FULL** by an authorized DMV representative, California licensed vehicle verifier, authorized auto club employee, or peace officer who has been properly trained to perform vehicle verifications, **while PHYSICALLY inspecting complete and assembled vehicles**. See reverse for additional information and verifier restrictions.

WARNING: Any missing sections, alterations, cross-outs, or erasures (even when initialed) will void this form and a new verification must be completed. Mark all areas/sections which do not apply as non-applicable (N/A); do not leave blank. All numbered sections (1-9) below must have at least one box checked in each section. The vehicle may also be subject to verification by the California Highway Patrol (CHP).

LICENSE PLATES ON VEHICLE: ☐ None ☐ Dealer ☐ Temporary Permit | LICENSE PLATE NUMBER | STATE | EXPIRATION DATE | NUMBER OF AXLES | MOTIVE POWER (*FUEL*) | FOR OHVs ☐ Complying ☐ Non-complying

VEHICLE IDENTIFICATION NUMBER (*VIN*) 8th 10th | CATEGORY (*CHECK BOX*) ☐ Automobile ☐ Commercial ☐ Permanent Trailer ID (PTI) ☐ Trailer Coach (CCH) ☐ Motorcycle (Street) ☐ Off-Highway (OHV)

ENGINE NUMBER (*MOTORCYCLES (M/C) AND OHVs ONLY*) (*FOR ELECTRIC M/C, USE ELECTRIC MOTOR NO.*) | BODY TYPE MODEL (*BTM*) | MODEL YEAR

MAKE | MODEL OR SERIES | GVWR WEIGHT (*PICKUPS*) LBS. | NO. WHEELS | EST. WEIGHT (*PTI TRAILERS*) LBS. | FOR CAMP/COACH TRAILERS/MOTORHOMES Length _____ Width _____

1) VIN Location:
☐ Visible through windshield ☐ Door Frame/Door Post
☐ Body—Left (driver side) ☐ Steering Column
☐ Body—Right ☐ Firewall
☐ Engine compartment ☐ Other: _____

2) Attached by:
☐ Not visible ☐ Adhesive
☐ Rosette rivets ☐ Not applicable
☐ Round rivets ☐ Screws
☐ Other: _____ ☐ Stamped

3) Type:
☐ Metal plate ☐ Label
☐ Stamped on body
☐ Stamped on frame
☐ Other: _____

4) VIN/Engine Number: (*IF MOTORCYCLE, MARK* ***BOTH*** *VIN AND ENGINE (ENG) BOXES*)

VIN	ENG		VIN	ENG		VIN	ENG		VIN	ENG	
☐	☐	Appears okay	☐	☐	Illegible/Damaged*	☐	☐	Cannot locate*	☐	☐	Assigned by F/O
☐	☐	Altered/Tampered*	☐	☐	Missing*	☐	☐	None – Newly built*	☐	☐	See REMARKS

5) Model Year Determined From:
☐ 10th Digit of VIN (*1980 & Newer*)
☐ NATB/NICB Book/Manual: (Page #)
☐ Other—See REMARKS

6) US Federal Certification Label Status:
☐ Agrees with VIN ☐ Missing/None*
☐ Disagrees with VIN* ☐ Pre-1970
☐ Illegible/Damaged* ☐ OHV
☐ Altered/Tampered* ☐ See REMARKS

US Federal Certification Label Indicates: (*REQUIRED FOR 1970 AND NEWER MODEL YEARS – NOT FOR OHVs*)
☐ Vehicle complies with US Federal Motor Vehicle Safety Standards (US FMVSS)
☐ Name of vehicle importer (enter name of importer in "REMARKS" below)
☐ Vehicle complies with safety requirements of a country other than US
☐ Compliance with Low-Speed Vehicle (LSV) requirements

7) ODOMETER MILEAGE READING
(*NOT REQUIRED FOR OHV/LSV*)
Record mileage exactly as shown on vehicle odometer.
If NONE, check this box ☐, and draw line through boxes.
_ _ _ , _ _ _ . _ / 10 (no tenths)
☐ miles ☐ kilometers
☐ 5-digit odometer ☐ 6-digit odometer ☐ digital display

8) Supporting Ownership Document (*IF NONE, CHECK THIS BOX* ☐) **VIN on vehicle was physically compared to:**
Type: ☐ Certificate of Title ☐ MSO/MCO ☐ Salvage Certificate ☐ US Government SF 97-1 ☐ Registration Card
Condition: ☐ Agrees with VIN ☐ Disagrees with VIN ☐ See REMARKS

9) Emission Label Indicates: (***ALL VEHICLES - 1968 AND NEWER MODEL YEARS, EXCEPT: MOTORCYCLES – 1978 AND NEWER MODEL YEARS, HEAVY-DUTY ORIGINAL EQUIPMENT MANUFACTURER (OEM) DIESEL VEHICLES - 1980 AND NEWER MODEL YEARS, OHVs - 2003 AND NEWER MODEL YEARS***)
☐ Vehicle meets US **EPA** standards **only**
☐ Vehicle meets US **EPA** standards **and California** standards
☐ Vehicle meets **California** standards **only**
☐ Vehicle is Exempt (Former Military Vehicle – OHV Use Only)
☐ Vehicle meets California standards for Off Highway Vehicles (OHV)
☐ Vehicle meets California standards for on-road **and** OHV (Dual Sport M/C)
☐ Engine displacement less than 50 cc (cubic centimeters)
☐ SORE Label (OHV-TCS Referral) ☐ See REMARKS ☐ None

REMARKS
☐ **DO NOT PROCESS - *REFER TO CHP** Door Replaced ☐ Air Bag Missing ☐

EMISSION LABEL TEST GROUP OR ENGINE FAMILY NUMBER
FOR BTM VARIED (VA) DESCRIBE VEHICLE: (*e.g., PK over 11,499 GVWR*)

VERIFIER NAME (*PLEASE PRINT*) | TITLE/ID/BADGE/VV LICENSE NUMBER
ADDRESS | CITY | STATE | DAYTIME TELEPHONE NUMBER ( )
PHYSICALLY VERIFIED AT (*CHECK BOX*): ☐ Above address ☐ Other (specify): | CITY | STATE
VERIFYING AGENCY (*CHECK BOX*): ☐ DMV ☐ CA Licensed Vehicle Verifier (VV) ☐ Auto Club ☐ CHP ☐ Peace Officer (*List Employer*):

I certify that today I physically examined the vehicle described above and I find the description of the vehicle to be as indicated. I certify (or declare) under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

VERIFIER SIGNATURE (*STAMPED/TYPED SIGNATURE WILL NOT BE ACCEPTED*) | EXECUTED AT (*PLACE SIGNED - CITY, STATE*) (*REQUIRED*) | DATE (*REQUIRED*)
X

STATEMENT OF FACTS — IDENTIFICATION NUMBER OR ENGINE NUMBER ERROR — ***I certify (or declare) under penalty of perjury under the laws of the State of California that the foregoing is true and correct. I further certify that I am the owner of the above described vehicle and had no knowledge of the difference in the identification or engine number on the vehicle and titling documents.***

VEHICLE OWNER'S SIGNATURE | PRINTED NAME | DATE
X

REG 31 (REV. 9/2017)

BODY TYPE MODEL (BTM) CODES

AUTOMOBILE

Description	BTM
Agricultural Water Well Boring Rig	BR
Ambulance	*AM
Amphibian	AP
Armored (CHP VV Req.)	*AR
Bus	*BU
Carnival Equipment	CE
Convertible	CV
Coupe	CP
Coupe 3 DR	3P
Coupe 4 DR	C4
Crane (S/F from Verifier Required)	*CR
Firetruck	*FT
Forklift Truck	*F0
Golf Cart	GC
Hardtop	HT
Hardtop 2 DR	2T
Hardtop (Formal) 2DR	2F
Hardtop 4 DR	4T
Hardtop (Pillard) 2 DR	2P
Hardtop (Pillard) 4 DR	4P
Hatchback	*HB
Hatchback 2 DR	*2H
Hatchback 4 DR	*4H
Liftback (Toyota)	LB
Liftback 2 DR	*2L
Liftback 4 DR	*4L
Limousine	*LM
Low Speed Vehicle (LSV)	*LS
Modular Mobile	MM
Motorized Home	MH
Neighborhood Electric Vehicle (NEV)	*NE
Notchback	*NB
Pickup w/Camper Mounted	PM
Privately Owned School Bus	SB
Roadster	RD
Runabout 3 DR (Ford)	3D
Sedan 2 DR	2D
Sedan 4 DR	4D
Sedan 5 DR	5D
Sedan	SD
SportsVan (Dodge)	SV
Station Wagon	*SW
Suburban/Carry All (Chev)	LL
Travel All (Intl)	XT
Utility	*UT
Van Camper	VC
Wagon/Sport Utility 4 DR	4W
Varied-All Other Autos (Must be described)	*VA

*** BTM can also be used for commercial vehicles**

COMMERCIAL

Description	BTM
Ambulance	*AM
Armored (CHP VV Req.)	*AR
Auto Carrier	AC
Bale Wagon	BA
Box/Cargo Cutaway	CY
Bus	*BU
Cab and Chassis	CB
3 DR Extended (Ext.) Cab and Chassis	3B
3 DR Ext. Cab Pickup	3C
4 DR Ext. Cab/Chassis	4B
4 DR Ext. Cab Pickup	4C
4 DR Wagon/Sport Utility	*4W
Carnival Equipment	CE
Carrier	CA
Concrete/Transit Mix	CM
Conventional Cab	CC
Crane	*CR
Dromedary	DR
Dump	DP
Extended Cargo Van	EC
Firetruck	*FT
Flatbed/Platform	FB
Forklift Truck	*FO
Garbage/Refuse	GG
Grain	GN
Hatchback	*HB
Hatchback 2 DR	*2H
Hatchback 4 DR	*4H
Hearse	*HR
Hopper	HO
Liftback (Toyota)	LB
Liftback 2 DR	*2L
Liftback 4 DR	*4L
Limousine	*LM
Logger	LG
Low Speed Vehicle (LSV)	*LS
Multiple Bodies	MU
Neighborhood Electric Vehicle (NEV)	*NE
Notchback	*NB
Panel	PN
Parcel Delivery	PD
Pickup	PK
Pickup Club Cab	PC
Rack	RA
Refrigerated	RE
Sports Pickup	SP
Stake	ST
Station Wagon	*SW
Step Van	SN
Tandem	TM
Tank	TN
Taxi	TX
Tilt Cab	TB
Tilt Tandem	TL
Tow Truck/Wrecker	WK
Tractor Truck (Diesel)	DS
Tractor Truck (Gas)	TR
Utility	*UT
Van	VN
Vanette (66 GMC Handy Van)	VT
Well Driller	WD
Wrecker with a Flatbed	WF
Varied-All Other Comm. (Must be described)	*VA

*** BTM can also be used for automobiles**

MOTORCYCLE

Description	BTM
Enduro	EN
Mini Road/Trail	MR
Motor Scooter (Not the same as a motorized scooter which cannot be registered)	MS
Road/Street	RS
Road/Trail	RT
All Other Motorcycles	MC

OFF-HIGHWAY VEHICLE

Description	BTM
All Terrain Vehicle	AT
Amphibian	AP
Dirt	T
Dune/Sand Buggy	DB
Enduro	EN
3-Wheel Vehicle	3W
4-Wheel Vehicle	4W
Golf Cart	GC
Minibike	MK
Mini Cycle	MY
Mini Road/Trail	MR
Moto Cross	MX
Motor Scooter (Not the same as a motorized scooter which cannot be registered)	MS
Racer	RC
Recreational Off-Road	RO
Road/Street	RS
Road/Trail	RT
Snowmobile	SM
Trail	TR
All Other Motorcycles	MC

TRAILER

Description	BTM
Amphibian	AMPH
Camp	CMP
Carnival Equip.	CARN
Carrier (No Human Habitation, except Horse)	CARRIER
Cement Mixer	MIXER
Coach	CCH
Coach Boat	CCHBT
Dolly	DLY
Dump	DMP
Fire	FIRE
Flatbed/ Platform	FB
Modular Mobile	MMETLR
Multiple Bodies	MULT
Park Trailer	CCHPT
Park Trailer Boat	CCHPTBT
Refrigerated	REF
Tank	TANK
Transit Mix	TRMX
Utility	UTIL
Van	VAN
Varied-All Others (Must be described)	VARIED

IMPORTANT NOTES

Instructions - Refer to *Vehicle Verifiers License Handbook* (OL 301), available at dmv.ca.gov. Additional verification forms are available at dmv.ca.gov and at all DMV offices. The most current version of this form must be used.

Permitted verifications for vehicle verifiers: (1) Nonresident vehicles, (2) any vehicle or trailer, excluding used motorcycles, with supporting ownership documents for which there is no California (CA) record. The VIN must appear okay. The supporting ownership document must be a Certificate of Title, Manufacturer's Certificate or Statement of Origin (MCO/MSO), US Government Standard Form (SF) 97-1, or Registration Card. All other vehicle verifications or verifications with no supporting ownership document must be referred to the DMV or CHP for inspection.

Prohibited verifications for vehicle verifiers: (1) Vehicles whose US Federal Certification Label (Safety Label) disagrees with the VIN, or is illegible, damaged, tampered, altered, missing, never issued (e.g., direct import-grey market, etc.), or does not match the documents, (2) revived salvage or revived junk vehicles, (3) specially constructed (SPCNS) vehicles, (4) used motorcycles with an unavailable California record (last registered in CA, but record no longer appears on DMV's database), (5) vehicles with documents from a foreign country, (6) motorcycles with engine changes.

VIN/Model Year - Pursuant to federal law, a 17-digit VIN that passes check-digit is required on all 1981 and newer model year motor vehicles, and all 1985 and newer model year trailers. The model year of 1980 and newer vehicles is encoded in the 10th digit of VIN.

Do NOT use the Federal Certification Label as the primary source for the VIN. All 1981 and newer model year vehicles with less than a 17-digit VIN must be referred to CHP for verification. When inspection of a VIN reveals evidence of tampering, alteration or obliteration of the number, immediately notify the nearest DMV, Investigations Section.

Specially Constructed Vehicles (SPCNS) (CVC §580) - Enter "0000" for the model year; SPCNS vehicles are not manufactured vehicles and do not have a model year. Replica vehicles (such as a Cobra, Mustang, or Corvette) built from a kit and assembled or built for private use and not for resale, must be registered as a SPCNS vehicle. If the kit vehicle was built by a licensed manufacturer (CVC §672) or remanufacturer (CVC §507.8), the kit vehicle must be registered under the name of the manufacturer or remanufacturer, not the make of the vehicle it replicates.

Trailers (except Horse) with Human Habitation (i.e., Fifth Wheel, Travel, and Toy Hauler) are Coach (CCH) or Camp (CMP). Fifth Wheel CCHs do not exceed 48' (576") (L) or 8 ½' (102") (W). All other CCHs do not exceed 40'* (480") (L) or 8 ½' (102") (W). CMPs do not exceed 16'* (192") (L) or 8' (96") (W). *(overall L)

Motorhomes do not exceed 45' (540") (L) or 8 ½' (102") (W).

Truck Tractors with living quarters are BTM "DS" or "TR", unless the living quarters permanently prevent the truck tractor from towing or drawing other vehicles (CCR §150.08).

Pickups (PKs) - The Gross Vehicle Weight Rating (GVWR) is found on the US Federal Certification Label. NOTE: GVAR is Gross Vehicle Axle Rating, not GVWR. PKs under 11,499 GVWR have the following BTMs: 3C, 4C, PK, and SP. PKs over 11,499 GVWR are BTM "VA".

The following multi-designed vehicles are PKs: Cadillac Escalade EXT, Chevrolet Avalanche, Ford Explorer Sport Trac, Hummer H2 SUT, and Nissan Frontier (CCR §150.04).

Pickups-Mounted (CVC §§243, 362, 661) - To have BTM "PM", the pickup must have a permanently attached camper shell, canopy, or similar mounted structure, and provide facilities for human habitation or camping purposes.

Advise owner that removal of the structure will require commercial registration and weight fees to be due.

Motorcycles - Only a verification form completed by an authorized DMV employee is acceptable on an application for on-highway (street) motorcycle registration of any motor vehicle currently registered OHV or titled with type license "C2" (title only).

Used motorcycles (including motorcycles manufactured for on-highway use being registered off-highway [OHV]) with unavailable records, or documents from a foreign country must be inspected by CHP.

OHVs - A 2003 and newer model year OHV with a "3" or "C" in the eighth position of the VIN are non-complying OHVs (red sticker).

Any motorcycle or vehicle originally manufactured and registered for OHV use cannot be converted for on-highway use, unless it is manufactured for dual purposes.

Golf Carts (CVC §345) are motor vehicles designed to carry golf equipment, and carry no more than 2 persons, including the driver, and have at least 3 wheels in contact with the ground, and weigh no more than 1,300 lbs. unladen, and not exceed a speed of 15 MPH.

VEHICLE MODEL YEAR (*Identified through the 10th digit of the VIN*)

A – 1980, 2010	F – 1985, 2015	L – 1990, 2020	S – 1995, 2025	Y – 2000, 2030	5 – 2005, 2035
B – 1981, 2011	G – 1986, 2016	M – 1991, 2021	T – 1996, 2026	1 – 2001, 2031	6 – 2006, 2036
C – 1982, 2012	H – 1987, 2017	N – 1992, 2022	V – 1997, 2027	2 – 2002, 2032	7 – 2007, 2037
D – 1983, 2013	J – 1988, 2018	P – 1993, 2023	W – 1998, 2028	3 – 2003, 2033	8 – 2008, 2038
E – 1984, 2014	K – 1989, 2019	R – 1994, 2024	X – 1999, 2029	4 – 2004, 2034	9 – 2009, 2039

MOTIVE POWER (FUEL) CODES

B – Butane	G – Gasoline	P – Propane
D – Diesel	M – Methanol	Q – Hybrid
E – Electric	N – Natural Gas	R – Hydrogen
F – Flex Fuel		

Attachment B

FoMoCo

Ford Motor Company
VEHICLE EMISSION CONTROL INFORMATION

Conforms to regulations: 2014 MY FFV

U.S. EPA: T2B4 LDT3
OBD: CA II **Fuel:** Gasoline/Ethanol

California: Certified for sale ULEV II qualified
OBD: CA II **Fuel:** Gasoline/Ethanol

TWC/SFI/HO2S/AFS | No adjustments needed.

3.7L -Group: EFMXT03.73DP
Evap: EFMXR0265NBV

▽EW7E-9C485-**Y V U**

VEHICLE EMISSION CONTROL INFORMATION

JOHN DEERE

ENGINE FAMILY:
CJDXX.570JUV

EXHAUST EMISSION CONTROL SYSTEM: EM
DISPLACEMENT: 570 cm³
PERMEATION FAMILY: CJDXPP202BRS

TUNE-UP SPECIFICATIONS

IGNITION TIMING: 21°BTDC AT ALL RPM

IDLE: 1150 RPM ± 50 RPM IN NEUTRAL
- NO ADJUSTMENT

IDLE AIR/FUEL MIXTURE SETTING:
NO ADJUSTMENT

VALVE CLEARANCE (ENGINE COLD): 0.13 mm

SPARK PLUG: CHAMPION RC14YC
ELECTRODE GAP: 0.7-0.8 mm

THIS VEHICLE IS CERTIFIED TO OPERATE ON UNLEADED GASOLINE

ENGINE OIL:CLASS: SJ-SM SAE 5W-30

THIS OFF-ROAD UTILITY VEHICLE MEETS U.S. EPA AND CALIFORNIA REGULATIONS FOR 2012 NEW OFF-ROAD UTILITY VEHICLES AND IS CERTIFIED TO EPA 13.4 g/kW-hr HC+NOx, 400 g/kW-hr CO AND CALIFORNIA 12.0 g/kW-hr HC+NOx ENGINE FAMILY EXHAUST EMISSION AND EVAP STANDARDS.