Effective: Immediately

New Information
The School Bus Registration or Permit Application (REG 123, REV. 10/2017) form has been revised (sample attached).

**NOTE:** The prior revision of the REG 123 (REV. 2/2007) will be accepted until January 1, 2018. If a REG 123 is submitted after that date, a Verification of Vehicle (REG 31) form completed by California Highway Patrol (CHP) before December 31, 2017, is required.

Procedures
Continue to follow procedures in the *Vehicle Industry Registration Procedures Manual*, Chapter 21, Special Plates.

Background
On the previous revision of the REG 123, a nonexistent *California Vehicle Code* section was cited.

Distribution
Notification that this memo is available online at [www.dmv.ca.gov](http://www.dmv.ca.gov) under Publications was made via California DMV’s Automated Email Alert System in December 2017.

Reference

Contact
Call the DMV Customer Communications Section at (916) 657-6560 for further clarification of this memo.

Attachment (1)
SCHOOL BUS REGISTRATION
OR PERMIT APPLICATION

<table>
<thead>
<tr>
<th>VEHICLE IDENTIFICATION NUMBER</th>
<th>MAKE</th>
<th>CALIFORNIA LICENSE PLATE NUMBER</th>
</tr>
</thead>
</table>

☐ Complete Sections 1 and 4 to register a privately owned school bus. (California Vehicle Code [CVC] §9102.5)
☐ Complete Sections 2 and 4 to apply for temporary commercial registration for privately owned school bus. (CVC §9102.5)
☐ Complete Sections 3 and 4 to apply for temporary commercial operation for an exempt school bus. (CVC §§5010 and 9266)

See reverse for qualifying vehicle description.

SECTION 1 — TO REGISTER PRIVATELY OWNED SCHOOL BUS

☐ Vehicle to be operated pursuant to a contract between the vehicle owner or operator and the non-profit educational organization.
☐ Vehicle owned and operated by a private non-profit educational organization.

NAME OF SCHOOL

COMPLETE ADDRESS

FOR CHP USE ONLY

This vehicle has been inspected and approved by the California Highway Patrol for operation as a school bus as defined in CVC §545.

SIGNATURE OF CHP EMPLOYEE

BADGE OR ID NUMBER

DATE

CHP AREA OFFICE ADDRESS

SECTION 2 — TO APPLY FOR TEMPORARY COMMERCIAL REGISTRATION FOR A PRIVATELY OWNED SCHOOL BUS

YEAR FIRST SOLD (MONTH/ DAY/ YEAR)

DATE OF FIRST OPERATION REQUIRING PERMIT (MONTH/ DAY/ YEAR)

REGISTERED OWNER(S) (LAST, FIRST, MIDDLE)

☐ AND

☐ OR

ADDRESS

CITY  COUNTY  STATE  ZIP CODE

SECTION 3 — TO APPLY FOR TEMPORARY COMMERCIAL OPERATION FOR AN EXEMPT SCHOOL BUS

YEAR FIRST SOLD (MONTH/ DAY/ YEAR)

DATE OF FIRST OPERATION REQUIRING PERMIT (MONTH/ DAY/ YEAR)

FOR HIRE? ☐ Yes ☐ No

VEHICLE LEASED TO

LESSOR

ADDRESS

CITY  COUNTY  STATE  ZIP CODE

SECTION 4 — CERTIFICATION AND SIGNATURE

I certify (or declare) under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

PRINTED NAME (LAST, FIRST, MIDDLE)

DAYTIME TELEPHONE NUMBER

SIGNATURE

DATE

REG 123 (REV. 10/2017) WWW
SCHOOL BUS REGISTRATION OR PERMIT INFORMATION

Please read all sections then complete application on reverse.

Section 1 — Privately Owned School Bus

A privately owned school bus must be operated in accordance with the Rules and Regulations of the Department of Education exclusively in transporting school pupils or school pupils and employees of a private non-profit educational organization. School buses may be used to transport students from activities sponsored by non-profit organizations.

Prior to commercial operation, temporary commercial registration for a privately owned or contract school bus must be obtained. California Vehicle Code (CVC) §545 requires the vehicle to be inspected and approved by the California Highway Patrol for operation as a school bus.

Section 2 — Temporary Commercial Registration for a Privately Owned School Bus

California Vehicle Code (CVC) §9102.5 allows temporary commercial registration for a privately owned or contract school bus. The vehicle operated under this permit must be currently registered under the provision of CVC §9102.5 and is either owned or operated by a private non-profit educational organization or privately owned and operated under contract. Vehicle may be used to transport students to or from activities sponsored by non-profit organization.

Section 3 — Temporary Commercial Operation for an Exempt School Bus

An exempt school bus may be registered for temporary commercial operation for one or more calendar months. The vehicle is subject to inspection at any time when operated within this state and assessment of fees and penalties when due.