

# CHAPTER 24

## VESSELS

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# CHAPTER 24

## VESSELS

### 24.000 Introduction

All undocumented vessels using California waters **must** display a current California registration number (CF number). Vessels may be registered or transferred through a Department of Motor Vehicles (DMV) field office, DMV headquarters, or an authorized vessel agent.

**Amphibious Vehicle/Vessel Combination**—A device which may be propelled, moved, or drawn upon both water and a highway on land.

**Documented Vessel**—A vessel required to be documented by the U.S. Coast Guard and issued a valid marine certificate. Commercial vessels weighing five net tons or more (net tons is a ship measurement derived from gross tonnage by deducting spaces allowed for crew and propelling power) and commercial vessels 30 or more feet in length must be documented, unless exemption is granted by the U.S. Coast Guard. Yachts or pleasure vessels maybe documented at the owner's request.

**Interstate Commerce**—A vessel engaged for compensation in transporting persons or property in more than one state.

**Legal Owner**—The person holding the legal title to a vessel under a conditional sales contract, the mortgagee of a vessel, or the renter or lessor of a vessel.

**Livery Vessel**—Any vessel subject to registration under the *California Vehicle Code (CVC)*, that is held primarily for the purpose of renting, leasing, or chartering to others. (*California Code of Regulations (CCR)* §§190.04 and 190.20)

**Owner**—The person having lawful possession of a vessel by virtue of legal title or equitable interest therein, which entitles them to possession. This does **not** include a legal owner as defined above.

**Registered Owner**—The person/entity shown on DMV's records as the registered owner(s) of the vessel.

**Situs**—Principal location of the vessel.

**State of Principal Use**—The state on which waters a vessel is used, or intended to be used, most during a calendar year (*California Harbor and Navigation Code (CHNC)* §651[o]).

**Undocumented Vessel**—A vessel that is **not** required to have, and **does not** have, a valid marine document issued by the U.S. Coast Guard.

**Use**—Navigates, operates, or employs (any vessel upon the waters of this state).

**Vessel**—All watercraft used or capable of use for transportation on water, **except**:

- A seaplane on the water.
- A watercraft specifically designed to operate on a permanently-fixed course, the movement of which is guided by a mechanical device to which the watercraft is attached or controlled (for example, a ferryboat).
- A floating, stationary, residential dwelling (floating home) **not** designed to have power of its own, and dependent for utilities from a source on shore, with a permanent sewage hookup on shore.

## 24.000 Introduction, *continued*

**Vessel Agent**—A bona fide dealer, broker, or both, appointed, but **not** licensed, by . Refer to this chapter for additional information.

**Vessel Carrying Passengers for Hire**—Any vessel subject to registration under the CVC, which is held for the transportation of any person for valuable consideration, whether directly or indirectly flowing to the owner, charterer, operator, agent, or any other person interested in the vessel (CCR §190.05).

**Vessel and Marine Dealer**—Persons engaged in the business of selling, offering for sale, buying, exchanging or taking in trade for the purpose of resale any vessel(s) who receives or expects to receive money, profit, or any other thing of value (CCR §190.07).

Vessel and marine dealers are **not** licensed by DMV. Refer any questions about licenses for retail businesses selling vessels and related marine equipment to local city and county administration offices and the State Board of Equalization (BOE).

**Vessel Manufacturer**—Person who is engaged wholly or in part in the business of building or assembling vessels, who subsequently offers these vessels for sale and receives or expects to receive money, profit, or any other thing of value resulting from such transactions (CCR §190.06).

**Waters of the State**—Any waters within the territorial limits of California including private bodies of water (CVC §9850 and CHNC §651[u]).

**Yacht or Ship**—Any vessel 16 or more feet in length under 300 gross tons used in navigating in water and designed to be propelled by machinery or sail (CHNC §701[c]).

**Yacht and Ship Brokers**—Brokers negotiate the purchase, sale, or exchange of yachts for compensation, but do not own the yachts. Brokers are licensed by the California State Parks Division of Boating and Waterways (DBW). Refer to this chapter for additional information (CHNC §701[a]).

### 24.005 ABCs of California Boating (BOAT 3) (CHNC §651.5)

The Federal Boating Act requires DMV to issue the *ABCs of California Boating* (BOAT 3) booklet, published by DBW to **each** applicant upon original registration or transfer of a vessel in California to ensure that new owners of vessels are informed of current vessel safety and registration information.

The BOAT 3 may be obtained through the normal supply requisition process and is available on the internet at [www.dbw.ca.gov/Pubs/Abc/](http://www.dbw.ca.gov/Pubs/Abc/).

## 24.010 Amphibious Vehicle/Vessel Dual Registration (CVC §9872.5)

A vehicle/vessel combination that will be operated on or off highway and on the water **must** be registered for on-highway or off-highway vehicle use **and** registered as a vessel. DMV issues a vehicle certificate of title and registration card and a vessel certificate of number (vessel registration) for these. Two applications **are** required for original vehicle/vessel dual registration as follows.

### **Vehicle Application (process first)—The following must be submitted:**

- The usual on or off-highway vehicle (OHV) registration documents (including a smog certification when appropriate).
- The fees due.
- Issue the appropriate license plates and stickers.

### **Vessel Application (process second)—The following must be submitted:**

- A completed Application for Registration Number, Certificate of Ownership, and Certificate of Number for Undocumented Vessel (BOAT 101) form.
- The original vessel registration fee.

### **The procedures below must be followed:**

- Record the vehicle license number in the upper-left corner of the vessel application face document.
- Issue the CF number and stickers.
- Give the applicant a BOAT 3 booklet and advise them that the CF number on the receipt and stickers **must** be affixed to the vessel as explained in the BOAT 3.
- For **motorized vessels**, issue one set of the Vessel Carbon Monoxide Warning Stickers and companion brochure. Advise the applicant to affix the stickers as explained in the BOAT 3.
- Record the CF number in the upper-left corner of the vehicle application face document.
- Advise the applicant that the vehicle/vessel combination will have two separate expiration dates.

### **Transfer of Amphibious Vehicle/Vessels with Dual Registration require separate applications as described below:**

**Vehicle (on or off-highway)**—In addition to the usual vehicle transfer requirements, **the procedures below must be followed:**

**Vessel**—In addition to the usual vessel transfer requirements:

- Enter the vehicle license number in upper-left corner of the Certificate of Number.
- Give the applicant the BOAT 3 booklet.
- **For motorized vessels**, issue one set of Vessel Carbon Monoxide Warning Stickers and companion brochure. Advise the applicant to affix the stickers as explained in the BOAT 3.

## 24.010 Amphibious Vehicle/Vessel Dual Registration, *continued*

### **Transfer and Conversion from Dual Registration to Vessel Only—The following must be submitted:**

- A completed BOAT 101.
- The properly endorsed Certificate of Title **and** supporting documents.
- A Statement of Facts (REG 256) form completed by the applicant stating the amphibian will **not** be used on or off-highway.

### **The procedures below must be followed:**

- Pick up and destroy the license plates.
- Process the application as clearing.
- Give the applicant a BOAT 3 booklet.
- For **motorized vessels**, issue one set of Vessel Carbon Monoxide Warning Stickers and companion brochure. Advise the applicant to affix the stickers as explained in the BOAT 3.

### **Transfer and Conversion from Dual Registration to Vehicle Only—The following must be submitted:**

- The properly endorsed Certificate of Title and supporting transfer documents.
- A REG 256 stating the amphibian vehicle/vessel will no longer be used on the waters of this state and the registration has been converted and the operating indicia was picked up and destroyed or was instructed to remove the license plates and destroyed.
- Instruct the applicant to remove the CF number from the amphibian.
- Pick up and destroy the operating indicia or instruct the applicant to remove the CF number from the amphibian.
- Send the REG 256 separate from the application to the appropriate Registration Processing Unit (RPU) in DMV headquarters to prevent future billing notices or revenue collection letters from being generated.

## 24.015 California-Assigned Vessel Numbers (CF) (CVC §9857)

A permanent registration number (CF number) is assigned upon registration of undocumented vessels in California. In accordance with the national vessel registration system, the registration number consists of the letters CF, four numbers, and a two-letter suffix (for example, CF 1234 AB).

**NOTE:** The letters I, O, and Q **will not** be issued for any CF numbers.

### **Pleasure CF Numbers are:**

- **Not** reserved as special numbers.
- Issued by field offices and vessel agents to pleasure and commercial vessels.

See the Original Vessel Registration and Nonresident Vessel Registration sections in this chapter for application procedures.

**24.015 California-Assigned Vessel Numbers (CF) (CVC §9857), *continued*****Special CF Numbers (CCR §190.08) are:**

- Reserved for issuance to Livery for hire (rental) boats, fee-exempt vessels, city/county-owned livery boats, dealers, manufacturers, and special use.
- Issued **only** by the Vessel Section of Registration Processing Unit (RPU) II in DMV headquarters.
- Available to vessel agents who call the Vessel Section in RPU II.

<i>Alpha Suffix</i>	<i>Is Reserved for Issuance to</i>
<b>DA–DZ</b>	Vessel dealers.
<b>LA, LB, LD, LE</b>	Livery (rental) boats <b>and</b> boats carrying paying passengers.
<b>LC</b>	Livery boats owned by a city or county (fee exempt).
<b>MA–MY</b>	Vessel manufacturers.
<b>MZ</b>	Special use vessels <b>other than</b> dealers or manufacturers.
<b>XC</b>	Vessels owned by a city, county, district, or municipality (fee exempt).
<b>XF</b>	Vessels owned by the federal government (fee exempt).
<b>XS</b>	Vessels owned by the State (fee exempt).
<b>YB</b>	Vessels owned by certain youth groups (fee exempt).

**Livery and For Hire (Rental) Boats—The following must be submitted:**

- A completed BOAT 101.
- Appropriate proof of ownership. Refer to the Proof of Ownership section in this chapter .
- The original registration fee and use tax, if due. For use tax exemption, the Statement of Applicant in SECTION 6 of the BOAT 101 **must** be completed by the applicant.

**Annual-Exempt Vessels and City/County-Owned Livery Boats—The following must be submitted:**

- A completed BOAT 101.
  - For **youth group vessels**, SECTION 8— SPECIAL USE CF NUMBERS on the BOAT 101 **must** be completed to verify the organization’s purpose **and** be signed by the person in charge of the group.

Refer to Quagga/Zebra Mussel Fee section in this chapter for additional/exemption information.

## 24.015 California-Assigned Vessel Numbers (CF), *continued*

**Dealers and Manufacturers**—Boat dealers and manufacturers may secure a special number for the purpose of demonstrating or testing unregistered vessels. The number must not be permanently-affixed to any vessel and is **not** transferable. **The following must be submitted:**

- A completed Application for Boat Registration Number Dealer-Manufacturer (BOAT 101A) form.
  - “Dealer” or “Manufacturer” **must** be checked.
  - The applicant’s Board of Equalization (BE) account (permit) number **must** be shown.
- The original registration fee (December applications **must include** the renewal fee).

**IMPORTANT: Dealers and Manufacturers Vessel Number Renewals**—A new application and registration fee **must** be submitted for any dealer or manufacturer vessel number **not** renewed prior to midnight of the expiration date. A Certificate of Non-Operation (REG 102) form **is not** acceptable.

**Special Use Vessels**—Special use vessel applications are handled the same as dealer/manufacturer applications. An example of “special use” would be a marina borrowing vessels from vessel manufacturers throughout the United States for use in movie productions and returning the vessels to the manufacturers at the end of filming.

**The following must be submitted:**

- A completed BOAT 101.
- A REG 256 from the applicant stating where the vessel was obtained, the purpose and location of operation, approximately how long the vessel will be operated, and disposition of the vessel when the special use ends.
- The fee due.

### **Transfer of Special CF Numbers**

Livery and fee-exempt special numbers **cannot** be transferred **unless** the new owner qualifies for the same kind of special number. The LC series **cannot** be transferred to a nongovernmental livery operator. **The qualified buyer must submit:**

- A REG 256 explaining the qualifications of the business, agency, or youth group for the special number.
- A REG 256 for a vessel used “for hire” (passengers or property) when a use tax exemption is claimed.



## 24.015 California-Assigned Vessel Numbers (CF), *continued*

**NOTE:** Exempt vessels transferred between federal agencies or between state agencies are **not** subject to use tax.

**Transfer from Special to Pleasure CF Number**—A pleasure number **must** be issued when a livery or fee-exempt vessel is transferred to an owner **not** qualified for the special number. In addition to other transfer requirements, **the following must be submitted:**

- A REG 256 stating the vessel will be used for pleasure only.
- The renewal fee if the former owner was fee exempt.

**The procedures below must be followed:**

- Change the type license (TL) code to V1.
- Issue a pleasure CF number.
- Issue the BOAT 3 booklet.
- Instruct the owner to remove the old number from the vessel and apply the new number as shown in the BOAT 3.
- **For Motorized Vessels**, issue one set of Vessel Carbon Monoxide Warning Stickers and companion brochure and advise the applicant to affix the stickers as explained in the BOAT 3.

**Vessel Fees**—Refer to Appendix 1F.

**Use Tax**—Refer to Chapter 4.

## 24.020 Change or Correction of Address (CVC §9865)

The Certificate of Ownership and/or the certificate of number are **not** required to change or correct an address. If a change of address or vessel location occurs, the owner must:

- Notify DMV within 15 days by submitting a completed Notice of Change of Address (DMV 14) form to DMV by mail or online.
- Line out the old address and enter the new address on the certificate of number. New certificates are **not** issued.

## 24.025 Change or Correction of Name

To change or correct a name, **the following must be submitted:**

- The Certificate of Ownership with the owner's new name and the name and address of the lien holder/legal owner, if any, entered on the back.
  - A signature is not required.
- A REG 256 with Section F—Name Statement completed showing a change or correction of name.

Process the application as a clearing transaction, unless special handling by DMV headquarters would otherwise be required.

### 24.030 Change or Correction of Vessel Description

When the vessel certificates do **not** properly describe the vessel, whether through error or actual changes to the vessel, **the following must be submitted:**

- The Certificate of Ownership.
- A REG 256 from the vessel owner explaining the corrections needed.
- Fees due.

**The procedures below must be followed:**

- Line through the incorrect information on the Certificate of Ownership.
- Key the correct information.
- If the vessel does not have a valid hull identification number (HIN), correct the HIN to match the HIN on the database.

**NOTE:** Certificates of Ownership exist which do not reflect the HIN on DMV records because the title was not returned in 1978 when HINs were assigned to vessels without a number.

- Process complete applications as clearing.

### 24.035 Change from Documented to Undocumented

For a vessel released from documentation, **the following must be submitted:**

- The original registration requirements listed in the Original Vessel Registration section in this chapter.
- The release from documentation letter issued to the vessel owner by the U.S. Coast Guard.
- Any bill(s) of sale necessary to establish a complete chain of ownership from the owner named in the release letter.
- A new CF number **must** be issued (even to a previously undocumented vessel).

**Replacing a Lost Release from Documentation Letter**—If the release from documentation letter is lost, the owner may request a replacement by providing the name of the vessel, name of the last documented owner, and document number, if known. Requests may be sent to:

National Vessel Documentation Center  
792 TJ Jackson Dr.  
Falling Waters, WV 25419  
Telephone: 1-800-799-8362 (7:30 a.m.–5:00 p.m. EST)

### 24.040 Change from Undocumented to Documented

Vessels used for commercial purposes **must** be documented by the U.S. Coast Guard. Yachts or pleasure vessels **may** be documented. When an undocumented vessel changes to a documented vessel, the U.S. Coast Guard picks up the California Certificate of Ownership and forwards it to DMV headquarters with a letter showing the documented date, CF number, and owner's name. DMV records are updated to show "Documented Vessel."

### 24.045 Commercial Deep Sea Fishing Vessels

Vessels used 50 percent or more of the time in a commercial deep sea fishing operation outside the territorial waters of California are exempt from use tax. Accept the owner's Statement of Facts on the back of the Application for Registration Number, Certificate of Ownership, and Certificate of Number for Undocumented Vessel (BOAT 101) form regarding operation of the vessel in this manner.

### 24.050 Delinquent Property Taxes (CVC §§9880 and 9900; CRTC §§227 and 3205; CHNC §503)

DMV **shall not** renew, or transfer title to or interest in (registered or legal owner) a vessel, if notified by a county tax collector that the taxes for a vessel are delinquent. A stop is placed on the vessel registration record to prevent renewal when the taxes are delinquent.

After the delinquent taxes have been paid or the delinquency is otherwise satisfied, the county tax collector will either issue a Vessel Tax Disposition (BOAT 120) form to the vessel owner (to submit to DMV) or update the DMV records and remove the vessel tax hold. The vessel registration can then be renewed.

**Motorized Vessels**—Issue one set of Vessel Carbon Monoxide Warning Stickers and companion brochure with **every** completed renewal transaction. Advise the customer to affix the stickers as explained in the BOAT 3 booklet.

**Lien Sale Vessels Valued Over \$1500**—DMV notifies the lien sale applicant of the outstanding property tax lien and the county that placed the lien.

### 24.055 Duplicate Certificate of Number (CVC §9867)

For a duplicate certificate of number, **the following must be submitted:**

- An Application for Plates, Stickers, Documents (REG 156) form completed by the owner. A mutilated or illegible certificate of number **must** be attached to the application.
- The duplicate fee and any other fees due.

**The procedures below must be followed:**

- Verify the database for current registration and ownership.
- Process the transaction for no fee when the owner of record indicates on the REG 156 that the original certificate of number was **not** received from DMV.

Refer to Appendix 1F for vessel fees.

## 24.060 Duplicate Certificate of Ownership (CVC §§9853.1, 9867, and 9909)

For a duplicate Certificate of Ownership, **the following must be submitted:**

- An Application for Duplicate of Transfer of Title (REG 227) form completed by the owner.
  - The disposition of the original title **must** be indicated.
  - A mutilated or illegible certificate **must** be attached to the application.

**The following procedures must be followed:**

- Verify the application information against the record on file to ensure proper signatures are obtained. Refer to the Unavailable Records section in this chapter if the record is **not** on file.
- If there is no HIN on the vessel, assign one in accordance with the procedures in HINs section in this chapter.
- Refer to Appendix 1F for vessel fees.
- Process the transaction for no fee when the owner of record indicates on the REG 227 that the original Certificate of Ownership was **not** received from DMV.

Refer to the Nonreceipt of ELT Record if the REG 227 is submitted by an electronic (ELT) lienholder.

## 24.065 Fee Exemptions (CVC §9851)

The DBW is **exempt** from all vessel fees **and** duplicate/substitute fees. All other exempt agencies are exempt from all vessel fees **except** duplicate/substitute fees.

**Vessel Fees**—Refer to Appendix 1F.

**Use Tax**—Refer to Chapter 4.

Refer to the Quagga/Zebra Mussel Fee section in this chapter for additional/exemption information.

## 24.070 Historical Vessel Plaques (CVC §9853.5)

The owner of a power-driven pleasure craft, constructed of wood prior to December 31, 1942, may obtain a Historical Vessel Plaque for the vessel. The 8 by 16 inch brass plaque is valid for the life of the vessel for which it is issued and **cannot** be transferred to another vessel. A vessel is **not** required to be registered or documented for issuance of an Historical Vessel Plaque.

**The following must be submitted:**

- A completed Application for Historical Vessel Plaque (BOAT 100) form.
- The required fee.

## 24.075 Hull Identification Numbers (HIN) (CVC §§9857, 9871, 9871.5)

The HIN is a unique combination of letters and/or numbers affixed to the vessel. California law requires all registered vessels to have a HIN. Federal regulations effective November 1, 1972, require vessel manufacturers to assign a HIN to each vessel the manufacturer builds. Noncomplying manufacturers will be investigated by the U.S. Coast Guard. In 1978, DMV assigned HINs to the vessels without a HIN on DMV records.

**Current Manufacturer HIN Format**—Since August 1984, a manufacturer’s HIN must consist of a combination of 12 letters and numbers as follows:

XXX	12345	A3	93
3 letters identify the manufacturer’s identification code	5 letters or numbers (serial #)	Month represented by a letter and year of manufacture or date of certification	Last 2 numbers of model year

**1972 to 1984 Manufacturer HIN Formats**—HINs were formatted as follows:

XXX	12345	1280	X
3 letters identify the manufacturer’s identification code	5 letters or numbers (serial #)	Month and year of manufacture or date of certification	Additional optional characters for builder’s purpose

XXX	12345	M	73E	X
3 letters identify the manufacturers’ identification code	5 letters or numbers (serial #)	Letter code indicates information to follow	Month and year of certification	Additional optional characters for builder’s purpose

**Homemade Vessels/Vessels without a Valid HIN (CFZ) Format**—The U.S. Coast Guard assigned California a HIN format to use when assigning a HIN to homemade vessels and vessels without a valid number. The HIN **must** be:

CFZ	1234A	H1	91
<b>Always</b> CFZ for California	First 5 characters of the vessel CF number	Letter code for month and year of manufacture or year fees paid if year of manufacture is unknown	Last 2 digits of the year model or year fees paid if year model is unknown

If DMV records **do not** show a HIN but the vessel has a HIN, **the following must be submitted:**

- The Certificate of Ownership.
- A completed REG 256 showing a HIN.

## 24.075 Hull Identification Numbers (HIN), *continued*

**HIN Assignments**—In addition to any other requirements, **the following must be submitted:**

- The Certificate of Ownership.
- A REG 256 stating the vessel does **not** have a HIN and the name of the builder, if known.

Refer to the Quagga/Zebra Mussel Fee section in this chapter for additional/exemption information.

**The procedures below must be followed:**

Process as a correction if not submitted with another transaction that the HIN can be changed on.

- Record the assigned HIN on the application.
- Refer fiberglass homemade boats, 15 feet or longer, to a licensed vessel verifier or peace officer for verification.
- Give the applicant a BOAT 3 booklet.
- Instruct the applicant to affix the HIN number as explained in the BOAT 3.

At the owner's request, a HIN may be assigned for no fee to a vessel which **does not** have a HIN.

**Exceptions**—**Do not** assign a HIN to a vessel:

- That is 1973 or newer vessel which already has less than a 12-character HIN.
- Commercially manufactured after 1972.
- If documentation indicates an existing HIN.

## 24.080 Inboard or Inboard/Outboard (Sterndrive) Emission Certification

Emission regulations established by the Air Resources Board (ARB) require affixed engine emission labels and “hang tags” (temporary engine emission forms for vessels manufactured in 2008 and later with spark-ignition marine inboard or inboard/outboard engines manufactured:

- In 2008 with a rated power output at or below 373 kW (500 h.p.).
- In 1/1/2009 or later, with **any** rated power output.

## 24.080 Inboard or Inboard/Outboard (Sterndrive) Emission Certification, *continued*

Follow the procedures below when an original application for an **inboard or inboard/outboard** vessel manufactured in **2008 or later** is submitted:

<i>If the Emission Section</i>	<i>And the</i>	<i>Then</i>
Box for the retail seller or the nonretail seller/vessel owner is checked	N/A	The emission certification must be completed and the “hang tag” must be submitted.
Box for nonresident is checked	Proof of out-of-state residence, such as the applicant’s name and out-of-state address on the one of the following is submitted: <ul style="list-style-type: none"> <li>• Out-of-state vessel title/ registration card.</li> <li>• A letter of registration verification from the state where formerly registered.</li> <li>• Other vessel ownership documents with applicant as owner or buyer (See Proof of Ownership section in this chapter for other acceptable ownership documents.)</li> </ul>	The emission certification must be completed. The engine “hang tag” is not required.
Is not completed and/or the “hang tag” is not submitted	Applicant states his/her vessel has a spark-ignition engine manufactured in 2008 with a rated power output over 373 kW (500 hp)	The emission certification does not have to be completed, the engine “hang tag” is not required, and the applicant must complete a REG 256 stating one of the following: <ul style="list-style-type: none"> <li>• The engine was manufactured in 2008 with a rated power output over 373 kW (500 hp).</li> <li>• The manufacture year of the engine (before 2008 only).</li> </ul>
	Applicant states his/her vessel has a spark-ignition engine manufactured before 2008 with any power rating	

**24.080 Inboard or Inboard/Outboard (Sterndrive) Emission Certification, continued**

<i>If the Emission Section</i>	<i>And the</i>	<i>Then</i>
Is not completed and/or the “hang tag” is not submitted,	Customer does not know the power rating or year of the manufacture of the engine	<ul style="list-style-type: none"> <li>• Forward the application to DMV.</li> </ul>
	Application is received as a mail or bundle item	
<p><b>NOTE:</b> Emission certification and engine “hang tag” submission are not required for vessels that are:</p> <ul style="list-style-type: none"> <li>• <b>Not</b> inboard or onboard/outboard (sterndrive).</li> <li>• Inboard or inboard/outboard built <b>before</b> 2008.</li> </ul>		

**24.085 Junk Vessels (CVC §9864)**

Within 15 days of a vessel being wrecked, dismantled, destroyed, or abandoned, the Certificate of Ownership showing the vessel’s disposition **must** be submitted to DMV.

**24.090 Nonresident Vessels (CVC §§9854, 9873; CRTC §6248)**

California vessel registration is **required** within 120 days of the date of entry into California if the state of principal use changes from another state to California. Penalties are due if the registration is applied for after 120 days has passed from date of entry. Use tax is due on vessels brought into California within 12 months of the purchase date. Refer to Chapter 4 for use tax information.

**NOTE:** A California-registered vessel that is registered in another state and returns, is issued a new CF number upon reregistration in California. If available, attach the old California title to the application. Fees are due **prior to** first use in California.

**Title State Requirements (CVC §9852)—The following must be submitted:**

- A completed BOAT 101.
- Proof of ownership. Nontransferable (Goldenrod) registration **cannot** be issued for vessels: vessels **must** be titled. The following are acceptable as proof of vessel ownership:



**24.090 Nonresident Vessels, *continued***

- The out-of-state title in the applicant’s name **or** properly endorsed for transfer and signed by the applicant. A bill of sale is acceptable in lieu of the seller’s signature on the title. (Refer to the **Lost Out-of-State Title** section, if applicable.)
- The original or certified copy of a conditional sales contract or security interest showing the purchaser and lienholder names, marked “paid”, and countersigned.
- Bills of sale needed to complete the chain of ownership.
- The original registration and Quagga/Zebra Mussel fees.

Refer to the Quagga/Zebra Mussel Fee section in this chapter for additional/exemption information.

**The procedures below must be followed:**

- **Do not** ask an applicant who submits an Arizona Certificate of Number for a letter verifying surrender of the title. Evidence of ownership **is** the Arizona Certificate of Number. Arizona **will not** provide a letter.
- Issue the CF number and stickers.
- Give the applicant a BOAT 3 booklet.
- Advise them to affix the CF number shown on the receipt to the vessel as shown in the BOAT 3.

**NOTE:** The U.S. Soldiers and Sailors Relief Act does not apply to vessels. Vessels cannot be registered as “nonresident military” (NRM).

- **For motorized vessels**, issue one set of Vessel Carbon Monoxide Warning Stickers and companion brochure. Advise the applicant to affix the stickers as explained in the BOAT 3.
- Process as clearing **unless** a lienholder holds the title, then send the application to the appropriate Registration Processing Unit (RPU) in DMV headquarters. The RPU will write for the title.

**Lost Out-of-State Title**—In addition to the items shown above, **the following must be submitted:**

- A REG 256 completed by the applicant which certifies that the original title is lost, and states the name of the person from whom the vessel was acquired, value of the vessel, and there are no liens or encumbrances against the vessel.
- A bond if the vessel value is \$2,000 or more. Refer to Chapter 23 for bond requirements.
- The last issued certificate of number or a letter verifying the registration information from the state that last registered the vessel.

## 24.090 Nonresident Vessels, *continued*

### The procedures below must be followed:

- **Do not** ask for a letter verifying surrender of title if an Arizona Certificate of Number is submitted. Evidence of ownership is the Arizona Certificate of Number: Arizona **will not** provide a letter.

### Nontitle State Requirements (CVC §9852)—The following must be submitted:

- A completed BOAT 101.
  - The Statement of Applicant section must be completed.
- The out-of-state certificate of number (vessel registration card).
- If the applicant is **not** the owner shown on the certificate of number, a bill of sale **or** the Certificate of Sale (on the BOAT 101) completed by the owner of record to the applicant.
- If a certificate of number has never been issued, one of the following forms of evidence of ownership:
  - A bill of sale **or** dealer invoice that shows no lien and is marked “paid in full.”
  - The original or certified copy of a Conditional Sales Contract that shows the same legal owner indicated on the application or is stamped or marked “paid” and countersigned. A Lien Satisfied/Legal Owner/Title Holder Release (REG 166) form is required if a legal owner is indicated on the Conditional Sales Contract and is **not** shown on the BOAT 101.
  - An out-of-state title **or** a letter verifying surrender of the title from another state. A letter is **not** needed if the applicant explains the surrender of the title on a REG 256 required below.
- A REG 256 from the owner stating the vessel is free of all liens other than shown on the application.

**NOTE:** A bond may be required if the applicant **cannot** furnish any of the above and the vessel is valued at \$2,000 or more. Refer to Chapter 23 for bond requirements.

- The original registration, any use tax due, and Quagga/Zebra Mussel fees. Refer to Appendix 1F for vessel fees and Quagga/Zebra Mussel Fee section in this chapter for additional/exemption information.
- **Do not** ask an applicant who submits an Arizona Certificate of Number to contact Arizona for a letter verifying surrender of title. Evidence of ownership is the Arizona Certificate of Number: Arizona **does not** provide a letter.
- Issue the CF number and stickers.
- Give the applicant a BOAT 3 booklet.
- Advise them to affix the CF number shown on the receipt to the vessel as shown in the BOAT 3.
- **For motorized vessels**, issue one set of Vessel Carbon Monoxide Warning Stickers and companion brochure. Advise the applicant to affix the stickers as explained in the BOAT 3.

## 24.090 Nonresident Vessels, *continued*

### **Vessels Imported from a Foreign Country (Other Than Dealer Imports) for an Individual's use—The following must be submitted:**

- A completed BOAT 101.
- Foreign documents which describe the vessel and are in the name of the applicant. This may be a bill of sale to the applicant or a bill of lading.
- The U.S. Customs receipt in the applicant's name verifying the vessel cleared customs.
- The original registration fee, any use tax due, and Quagga/Zebra Mussel fees. Refer to Appendix 1F for vessel fees and Quagga/Zebra Mussel Fee section in this chapter for additional/exemption information.
- A bond may be required if the applicant **cannot** furnish any of the above. Refer to Chapter 16 for bond requirements.

### **The procedures below must be followed:**

- Issue the CF number and stickers.
- Give the applicant a BOAT 3 booklet.
- Advise them to affix the CF number shown on the receipt to the vessel as shown in the BOAT 3.
- **For motorized vessels**, issue one set of Vessel Carbon Monoxide Warning Stickers and companion brochure. Advise the applicant to affix the stickers as explained the BOAT 3.

### **Incomplete Applications—The procedures below must be followed:**

- **Never** issue a CF number, sticker, or temporary operating permit on an incomplete application for original registration.
- Return the application to the applicant. Issue a receipt **only** if fees are submitted.
- Advise the applicant that the application is incomplete and the vessel **cannot** be berthed or used in the waters of this state until the application is completed and the vessel is issued a CF number and stickers.

**Nonresident Vessel Registration Agencies**—Refer to Out-of-State Vessel Registration/Titling Agencies.

**Use Tax**—Refer to Chapter 4.

**Vessel Bond Requirements**—Refer to Chapter 23.

**Vessel Fees**—Refer to Appendix 1F.

## 24.095 Notice of Sale of Vessel Registrations (CVC §9911)

The seller of a vessel must notify DMV of the sale within five calendar days by submitting a Notice of Release of Liability (REG 138) form by mail or online. The REG 138 **must** be forwarded directly to DMV or auto club, **not** to a dealer or vessel agent (CVC §9905). Auto clubs are authorized agents for DMV.

## 24.100 Old Vessel Certificates

Process vessel applications with old certificates and a vessel record as follows:

<i>If a Vessel Record Is</i>	<i>And old Certificates Are</i>	<i>You Must</i>
On file	Presented	<ul style="list-style-type: none"> <li>• Process as usual.</li> </ul>
<b>Not</b> on file	Presented and the certificate of number is more than three years old	<ul style="list-style-type: none"> <li>• Pick up the title or a completed REG 227.</li> </ul>
<p><b>NOTE:</b> Photocopies of old certificates are <b>not</b> acceptable. When original certificates are <b>not</b> available, process the transaction as an unavailable records. Refer to the Unavailable Records section in this chapter for the unavailable records procedure.</p>		

## 24.105 Original Vessel Registrations (CVC §9852)

California **must be** the state of principal use shown on an application for California vessel registration. **Do not** accept an application if California is **not** the state of principal use **or** if the vessel is located out of state (Federal Title 33 §173.33.c).

### The following must be submitted:

- A completed BOAT 101 the Certificate of Sale section **must** be completed if the seller is a dealer or builder/manufacturer, **or** when used as a bill of sale to establish the chain of ownership.
- The manufacturer's certificate of origin, original factory invoice, **or** original or certified copy of the sales agreement in the same name(s) as shown on the BOAT 101, marked "PAID," and countersigned.
- The original registration and Quagga/Zebra Mussel fees. The fee **must** be paid upon purchase, prior to operation on the waters of this state.

Refer to Quagga/Zebra Mussel Fee section in this chapter for additional/exemption information.

## 24.105 Original Vessel Registrations, *continued*

**NOTE:** A REG 166 is required if a legal owner/lienholder **is** shown on the sales agreement, but **not** on the BOAT 101.

A bond may be required if proof of ownership **cannot** be provided.

**The procedures below must be followed:**

- Refer to Hull Identification Numbers (HINs) section in this chapter if assignment of a HIN is necessary.
- Determine whether tax is due using the following chart:

<i>If the Dealer/Manufacturer</i>	<i>You Must</i>
<b>Does not</b> have a BE Permit number	Collect the use tax due.
Enters the BE Permit number on the BOAT 101	<ul style="list-style-type: none"> <li>• <b>Not</b> collect use tax.</li> <li>• Collect a Vessel Dealer or Manufacturer's Sale Tax Certification (BOAT 110) and place it as the last document in the application.</li> </ul>

**NOTE:** If an applicant claims use tax **was** paid to the dealer/manufacturer, obtain a REG 256 and place it as the last document in the application.

- Issue the CF number and stickers.
- Give the applicant a BOAT 3 booklet.
- Advise them to affix the CF number shown on the receipt to the vessel as shown in the BOAT 3.
- **For motorized vessels**, issue one set of Vessel Carbon Monoxide Warning Stickers and the companion brochure. Advise the applicant to affix the stickers as explained in the BOAT 3.

**Homemade Vessels (CVC §9852)—The following must be submitted:**

- A completed BOAT 101 the Statement of Applicant section must be completed

<i>If the Applicant Is</i>	<i>Then</i>
The builder	Receipts for the vessel construction materials <b>must</b> be presented.  <b>NOTE:</b> A bill of sale showing “paid in full” <b>is required</b> for any individual component part costing \$2,000 or more.
<b>Not</b> the builder	Any bills of sale needed to establish a complete chain of ownership <b>must</b> be submitted with the BOAT 101.

**NOTE:** A bond may be required if receipts or bills of sale for all component parts **are not** available. Refer to Chapter 23 for bond requirements.

## 24.105 Original Vessel Registrations, *continued*

- The original registration and Quagga/Zebra Mussel fees. Use tax **is** due if the vessel was acquired from other than the builder. Refer to Appendix 1F for vessel fees.

### **The procedures below must be followed:**

- Run an adding machine tape total on any vessel construction material receipts submitted, initial, and attach it to the BOAT 101.
- Return the receipts to the applicant.
- Issue the CF number and stickers.
- Give the applicant a BOAT 3 booklet.
- Advise them to affix the CF number shown on the receipt **must** be affixed to the the vessel as described in the BOAT 3.
- **For motorized vessels**, issue one set of Vessel Carbon Monoxide Warning Stickers and companion brochure. Advise the applicant to affix the stickers as explained in the BOAT 3.

### **Incomplete Applications—The procedures below must be followed:**

- **Never** issue a CF number, sticker, or temporary operating permit on an incomplete original vessel registration application.
- **Return** the application to the customer.
- Advise the applicant that vessel **cannot** be berthed or used in the waters of this state until the application is complete and the vessel is issued a CF number and stickers.

### **Commercial Vessels—For a vessel over 30 feet in length, the following must be submitted:**

- A letter from the U.S. Coast Guard stating the vessel is **not** required to be documented.

### **The procedures below must be followed:**

- If “COMMERCIAL” is circled under “Use” on the BOAT 101:
  - Assign a commercial pleasure CF number. “COMMERCIAL” will be printed on the certificates issued for the vessel.

**Commercial Deep Sea Fishing Vessels**—Refer to the Commercial Deep Sea Fishing Vessels section in this chapter.

**Nonresident Military Personnel**—Vessels **cannot** be registered as nonresident military (NRM). Refer to the Nonresident Vessel Registrations section in this chapter.

**24.105 Original Vessel Registrations, *continued***

**Vessel/Trailer Combination Sales**—When only one document, such as a bill of sale, is submitted to establish ownership for a vessel and trailer combination, **the procedures below must be followed:**

- Retain the document with the trailer application.
- Record the trailer license plate number on the top document of the vessel application.
- In the Proof of Ownership section on the back of the BOAT 101, write:
  - The name of document submitted, “OK,” and your initials.
  - The purchase price/market value of the **vessel only** and your initials.

**24.110 Out-of-State Vessel Registration/Titling Agencies**

**Other State Agencies**—Title-issuing states unless otherwise indicated.

<i>State Agencies</i>	<i>State Vessel Code</i>
ALABAMA (nontitle state) Department of Conservation & Natural Resources Marine Police Division 64 N. Union St., Room 468 Montgomery, AL 36130-1451 <b>www.dcnr.state.al.us</b> (334) 242-3673	AL
ALASKA (nontitle state) Division of Motor Vehicles 1300 W. Denson Blvd. Anchorage, AK 99503-3689 <b>www.doa.alaska.gov/dmv</b> (907) 269-5551	AK
ARIZONA (nontitle state) Game & Fish Department 5000 W. Carefree Hwy Phoenix, AZ 85086-5000 <b>www.azgfd.gov</b> (602) 942-3000	AZ
ARKANSAS (nontitle state) Department of Finance and Administration Office of Motor Vehicle PO Box 3153 Little Rock, AR 72203-3153 <b>www.dfa.arkansas.gov</b> (501) 682-4692	AR

**24.110 Out-of-State Vessel Registration/Titling Agencies, *continued***

<i>State Agencies</i>	<i>State Vessel Code</i>
COLORADO (nontitle state) Department of Natural Resources Division of Parks & Outdoor Recreation 13787 S. Hwy 85 Littleton, CO 80125 <b>www.parks.state.co.us</b> (303) 791-1920 Fax: (303) 470-0782	CL
CONNECTICUT (nontitle state) Department of Motor Vehicles Marine Vessel Section 60 State St. Wethersfield, CT 06161 <b>www.ct.gov/dmv</b> (860) 263-5700	CT
DELAWARE (nontitle state) Department of Natural Resources Division of Fish & Wildlife 89 Kings Hwy Dover, DE 19901 <b>www.dnrec.delaware.gov</b> (302) 739-9916	DL
DISTRICT OF COLUMBIA Metropolitan Police Department Special Operations Division Boat Registration 550 Water St. SW Washington, DC 20024 <b>www.mpdc.dc.gov</b> (202) 727-4582	DC
FLORIDA Department of Highway Safety & Motor Vehicles Bureau of Vessel Titles & Registration Neil Kirkman Bldg., MS 74 2900 Apalachee Pkwy Tallahassee, FL 32399 <b>www.flhsmv.gov</b> (850) 617-2000	FL
GEORGIA (nontitle state) Department of Natural Resources PO Box 934943 Atlanta, GA 31193-4943 <b>www.georgiawildlife.com</b> (800) 366-2661	GA



**24.110 Out-of-State Vessel Registration/Titling Agencies, *continued***

<i>State Agencies</i>	<i>State Vessel Code</i>
HAWAII (nontitle state) Department of Land and Natural Resources Division of Boating & Ocean Recreation 333 Queen St., Ste. 300 Honolulu, HI 96813 <b>www.dlnr.hawaii.gov</b> (808) 587-1966	HA
IDAHO ( registration for boats up to 12 feet long) Department of Parks and Recreations Boating Program 5657 Warm Springs Ave. Boise, ID 83716-8700 <b>www.parksandrecreation.idaho.gov</b> (208) 334-4199	ID
IDAHO (2000 or newer over 12 feet in length and non-exempt vessels being financed must be titled) Idaho Transportation Department 3311 W. State St. PO Box 7129 Boise, Idaho 83707-1129 <b>www.itd.idaho.gov</b> (208) 334-8000 <b>NOTE:</b> Vessels acquired prior to January 1, 2000, may be titled, but are not required to be.	ID
ILLINOIS Department of Natural Resources Watercraft PO Box 19226 Springfield, Illinois 62794-9226 <b>www.dnr.illinois.gov</b> (800) 382-1696 or (217) 557-0180	IL
INDIANA Bureau of Motor Vehicles 100 North Senate Ave., Rm N402 Indianapolis, IN 46204 <b>www.in.gov/bmv</b> (888) 692-6841	IN

**24.110 Out-of-State Vessel Registration/Titling Agencies, *continued***

<i>State Agencies</i>	<i>State Vessel Code</i>
IOWA Department of Natural Resources Wallace State Office Building 502 East 9th St. Des Moines, IA 50319-0034 <b>www.iowadnr.gov</b> (515) 281-5918	IA
KANSAS (nontitle state) Department of Wildlife, Parks and Tourism Operations Office 512 SE 25th Ave. Pratt, KS 67124 <b>www.kdwpt.state.ks.us</b> (620) 672-5911	KA
KENTUCKY Madison County Clerk 101 West Main St. Richmond, KY 40475 <b>www.clerk.madisoncountyky.us</b> (859) 624-4703	KY
LOUISIANA Department of Wildlife & Fisheries Motorboat Registration Section PO Box 14796 Baton Rouge, LA 70898-4796 <b>www.wlf.louisiana.gov</b> (225) 765-2898	LA
MAINE (nontitle state) Department of Inland Fisheries and Wildlife Director of Licensing & Registration 284 State St. Augusta, ME 04333-0041 <b>www.maine.gov</b> (207) 287-8000	ME
MAINE (nontitle state) Department of Inland Fisheries and Wildlife Director of Licensing & Registration 284 State St. Augusta, ME 04333-0041 <b>www.maine.gov</b> (207) 287-8000	MD

**24.110 Out-of-State Vessel Registration/Titling Agencies, *continued***

<i>State Agencies</i>	<i>State Vessel Code</i>
MASSACHUSETTS Boat, Recreation Vehicle & Snowmobile Registration Bureau 251 Causeway St., Ste. 101 Boston, MA 02114 <b>www.mass.gov</b> (617) 626-1610	MS
MICHIGAN (titles vessels 20 feet or longer and vessels with permanently-attached engines) Department of State 7064 Crouner Dr. Lansing, MI 48918-0001 <b>www.michigan.gov/sos</b> 1-888-767-6424	MC
MINNESOTA Department of Natural Resources License Center 500 Lafayette Rd. Saint Paul, MN 55155-4046 <b>www.dnr.state.mn.us</b> (612) 296-6157	MN
MISSISSIPPI (titles are optional) Department of Wildlife, Fisheries, and Parks 1505 Eastover Dr. Jackson, MS 39211-6374 <b>www.mdwfp.com</b> (601) 432-2055	MI
MISSOURI Motor Vehicle Bureau PO Box 100 Jefferson City, MO 65105-0100 <b>www.dor.mo.gov/motorv</b>	MO
MONTANA (vessels purchased new or used) Title and Registration Bureau Motor Vehicle Division 1003 Buckskin Dr. Deer Lodge, MT 59722 <b>www.doj.mt.gov</b> (406) 444-3661 MONTANA (vessel permanently-registered) Fish, Wildlife & Parks 1420 East Sixth Ave. PO Box 200701 Helena, MT 59620-0701 <b>www.fwp.mt.gov</b> (406) 444-2535	MT

**24.110 Out-of-State Vessel Registration/Titling Agencies, *continued***

<i>State Agencies</i>	<i>State Vessel Code</i>
NEBRASKA Nebraska Game & Parks Commission 2200 North 33rd St. Lincoln, NE 68503 <b>www.outdoornebraska.ne.gov/boating</b> (402) 471-0641	NB
NEVADA Nevada Department of Wildlife Boat Registration 1100 Valley Rd. Reno, NV 89512 <b>www.ndow.org/boat</b> (775) 688-1500	NV
NEW HAMPSHIRE (nontitle state) New Hampshire Department of Safety Division of Motor Vehicles 23 Hazen Dr. Concord, NH 03305 <b>www.nh.gov</b> (603) 227-4000	NH
NEW JERSEY Motor Vehicle Commission PO Box 160 Trenton, NJ 08666 <b>www.state.nj.us/mvc</b> (609) 292-6500	NJ
NEW MEXICO Motor Vehicle Division PO Box 1028 1100 S. St. Francis Dr. Santa Fe, NM 87504-1028 <b>www.mvd.newmexico.gov</b> 1-888-683-4636	NM
NEW YORK Title Bureau NYS Department of Motor Vehicles 6 Empire State Plz Albany, NY 12228 <b>www.dmv.ny.gov</b> (518) 473-5595	NY

**24.110 Out-of-State Vessel Registration/Titling Agencies, *continued***

<i>State Agencies</i>	<i>State Vessel Code</i>
NORTH CAROLINA (titles motorized vessels, sailboats 14 feet or longer, and jet skis) North Carolina Wildlife Resources Commission 1701 Mail Service Ctr. Raleigh, NC 27699-1709 <b>www.ncwildlife.org</b> 1-800-628-3773	NC
NORTH DAKOTA (nontitle state) North Dakota Game & Fish Department 100 N. Bismarck Expy Bismarck, ND 58501-5095 <b>www.gf.nd.gov</b> (701) 328-6300	ND
OHIO Department of Natural Resources Division of Watercraft 2045 Morse Rd. Bldg A Columbus, OH 43229-6693 <b>www.ohiodnr.gov</b> (614) 265-6480	OH
OKLAHOMA Oklahoma Tax Commission Motor Vehicle Division 2501 N. Lincoln Blvd. Oklahoma City, OK 73194 <b>www.tax.ok.gov</b> (405) 521-3221	OK
OREGON State Marine Board 435 Commercial St. NE, #400 PO Box 14145 Salem, OR 97309-5065 <b>www.oregon.gov/osmb</b> (503) 373-8587	OR
PENNSYLVANIA Pennsylvania Fish and Boat Commission Division of Licensing & Registration PO Box 68900 Harrisburg, PA 17106-8900 <b>www.fish.state.pa.us</b> (717) 705-7800 or 1-866-262-8734	PA

**24.110 Out-of-State Vessel Registration/Titling Agencies, *continued***

<i>State Agencies</i>	<i>State Vessel Code</i>
RHODE ISLAND Department of Environmental Management Office of Boat Registration & Licensing 235 Promenade St., 3rd Floor, Rm 360 Providence, RI 02908-5767 <b>www.dem.ri.gov</b> (401) 277-6647	RI
SOUTH CAROLINA Department of Natural Resources Boating Titling & Registration 1000 Assembly St. Columbia, SC 29201 <b>www.dnr.sc.gov</b> (803) 734-3857	SC
SOUTH DAKOTA Department of Revenue Motor Vehicles Division 445 E. Capitol Ave. Pierre, SD 57501-3185 <b>www.dor.sd.gov</b> (605) 773-3541	SD
TENNESSEE (nontitle state) Tennessee Wildlife Resources Agency (TWRA) PO Box 41729 Nashville, TN 37204-1489 <b>www.tn.gov/twra</b> 1-800-648-8798	TN
TEXAS Texas Parks & Wildlife Department 4200 Smith School Rd. Austin, TX 78744-3218 <b>www.texas.gov</b> 1-800-262-8755 or (512) 389-4828	TX
UTAH (titles 1985 year model and newer vessels only) Utah State Tax Commission Division of Motor Vehicles PO Box 30412 Salt Lake City, UT 84130-0412 <b>www.dmv.utah.gov</b> Email: <a href="mailto:dmv@utah.gov">dmv@utah.gov</a> 1-800-368-8824	UT

**24.110 Out-of-State Vessel Registration/Titling Agencies, *continued***

<i>State Agencies</i>	<i>State Vessel Code</i>
VERMONT (titles vessels 15 years old and newer that are 16 feet or longer) Department of Motor Vehicles 120 State St. Montpelier, VT 05603-0001 <b>www.dmv.vermont.gov</b> Email: CommissionersOffice@state.vt.us 1-888-998-3766 or (802) 828-2000	VT
VIRGINIA Department of Game & Inland Fisheries PO Box 11104 Richmond, VA 23230-1104 <b>www.dgif.virginia.gov</b> Email: boat-reg@dgif.virginia.gov 1-877-898-2628	VA
WASHINGTON Department of Licensing Boat Licensing PO Box 9909 Olympia, WA 98507-8500 <b>www.dol.wa.gov</b> Email: titles@dol.wa.gov (360) 902-3770	WN
WEST VIRGINIA Department of Transportation WV DMV Boat Section PO Box 17710 Charleston, WV 25317-7710 <b>www.dmv.wv.gov</b> (304) 558-3900	WV
WISCONSIN (Titles Vessel over 16 feet only) Department of Natural Resources Licensing and Registration Section PO Box 7921 Madison, WI 53707-7921 <b>www.dnr.wi.gov</b> 1- 888-936-7463 or (608) 266-2621	WS
WYOMING Wyoming Game & Fish Department License Section 5400 Bishop Blvd. Cheyenne, WY 82006-0001 <b>www.wgfd.wyo.gov</b> (307) 777-4600	WY

## 24.110 Out-of-State Vessel Registration/Titling Agencies, *continued*

**Foreign Country and Territory Registration Agencies**—Title issuing unless otherwise indicated.

<i>Foreign Country and Territory Registration Agencies</i>	<i>State Vessel Code</i>
AMERICAN SAMOA Department of Public Safety Police Services PO Box 5238 Pago Pago, AS 96799 <b>www.americansamoa.gov</b> 011-684-633-1111 Fax: 011-684-633-7296	AS
CANADA Transport Canada, Marine Safety Office of Boating Safety (AMSRO) Tower C, Place de Ville 330 Sparks St. Ottawa, Ontario, Canada K1A 0N5 <b>www.tc.gc.ca/boatingsafety</b> Email: obs-bsn@tc.gc.ca 1-800-267-6687 Fax: (613) 991-4818	
GUAM Guam Police Department Boating and Registration Section PO Box 23909 GMF Barrigada, GU 96923 <b>www.gpd.guam.gov/</b> Email: rbs.admin@gpd.guam.gov (671) 475-8449 or Fax: (671) 472-9704 (617) 475-8461	GU
NORTHERN MARIANA ISLANDS Department of Public Safety Bureau of Motor Vehicles PO Box 500791 Saipan, MP 96950 <b>www.dps.gov.mp/</b> (670) 664-9066/9066/9069 Fax: (670) 664-9067	CM
PUERTO RICO (nontitle) Department of Natural and Environmental Resources Office of the Commissioner of Navigation Division of Registration and Numbering PO Box 366147 San Juan, PR 00906-6600 <b>www.drna.gobierno.pr</b> (787) 999-2200 Fax: (787) 999-2303	PR



**24.110 Out-of-State Vessel Registration/Titling Agencies, *continued***

<i>Foreign Country and Territory Registration Agencies</i>	<i>State Vessel Code</i>
VIRGIN ISLANDS (nontitle) Department of Planning and Natural Resources Division of Environmental Enforcement 8100 Lindberg Bay Ste. 16 Cyril E. King Airport, Terminal Building Second Fl. St. Thomas, VI 00802 <b>www.gov.vi</b> (340) 774-3320 Fax: (340) 714-9527	VI

**24.115 Proof of Ownership (CCR §190.02 and VC §9852)**

The following are acceptable as proof of vessel ownership:

- A properly endorsed California Certificate of Ownership **or** out-of-state title.
- A bill of sale **or** certificate of sale with the vessel description, buyer's name and address, legal owner (if any), location and date of sale, and seller's signature.
- A certificate of origin, bill of lading, or invoice from a dealer for original registration applications of vessels obtained through the dealer's inventory.

**NOTE:** The Arizona Certificate of Number is proof of ownership in Arizona. Arizona does **not** title vessels, but does collect other state titles upon vessel registration in Arizona.

**24.120 Quagga/Zebra Mussel Fee (CVC §§9851, 9853, 9860, and 9863 and CHNC §675)**

The Quagga and Zebra Mussel Infestation Prevention Fee (Mussel fee) is due for original and renewal vessel registration applications with a date fees due on or after December 31, 2013. Vessels not required to be registered in California and the following registered vessels are exempt from the fee:

- Vessels used only in marine waters.
- Annual exempt youth group (type license [TL] V6).
- Annual exempt government (TL V7).
- CF numbers issued to dealers (TL V3).
- CF numbers issued to manufacturers (TL V4).

**Mussel Fee Paid Sticker**

The Mussel Fee Paid sticker must be attached to the vessel as evidence of payment of the Mussel Fee. The Mussel Fee Paid sticker allows the vessel to be operated in all waters of the state, unless expressly prohibited. Vessels that are exempt from the fee are not required to display the sticker

## 24.120 Quagga/Zebra Mussel Fee, *continued*

### Mussel Fee Paid Sticker Issuance

When a completed vessel transaction includes payment of the Mussel Fee, a Mussel Fee Paid sticker must be issued manually; the sticker will not be issued programmatically or printed on the certificate of number.

**IMPORTANT: Do not** issue Mussel Fee Paid stickers to fee-exempt vessels.

The Mussel Fee Paid sticker is a “controlled” item which has a serial number at the bottom and requires the issuing office to manually log issuance information and retain copies of the log for two years.

After collecting the Mussel Fee and printing the certificate of number (registration card), **the procedures below must be followed:**

- Obtain a Mussel Fee Paid sticker.
- Verify that the year of the Mussel Fee Paid sticker matches the registration expiration year of the vessel.
- Record the vessel CF number and the serial number of the Mussel Fee Paid sticker in the Inventory Tracking Log.
- Issue the Mussel Fee Paid sticker to the applicant in addition to any other inventory required to be issued for the vessel.
- Log damaged or voided Mussel fee Paid stickers in the Inventory Tracking Log. Write “VOID” across damaged or voided stickers and attach them to the log.

### Marine Waters Exemption

Marine water is defined by the DBW as coastal and bay waters, which includes Suisun Bay. Owners of vessels operating in inland waterways, rivers, lakes, reservoirs, wetlands, or the Sacramento-San Joaquin Delta cannot claim a marine water exemption.

The owner of a vessel used only in marine waters must notify DMV to claim exemption from the fee upon original vessel registration and each time the vessel registration is renewed.

### A vessel owner may notify DMV of the marine water exemption for:

- An **original** application by:
  - Submitting a completed REG 256 stating “This vessel is used only in marine waters” in section G.
  - Checking the box for the marine waters Mussel Fee exemption on the BOAT 101.
- A vessel **renewal** application by:
  - Checking the appropriate box on the vessel registration renewal notice.
  - Submitting a completed REG 256 stating “This vessel is used only in marine waters” in section G.

## 24.120 Quagga/Zebra Mussel Fee, *continued*

**NOTE:** After claiming an exemption, a vessel owner may later pay the Mussel Fee for the current registration period.

**EXAMPLE:** The vessel will begin operating in nonexempt waters.

### Procedures

- Maintain a separate Inventory Tracking Log of Mussel Fee Paid sticker inventory for each month.
- Ensure the vessel CF number and serial number of the Mussel Fee Paid sticker is recorded in the Inventory Tracking Log.
- Ensure damaged or voided inventory is recorded in the Inventory Tracking Log.
- Retain the Inventory Tracking Log for a period of two years.
- Order additional inventory using inventory stock number 11105-X (MUSSEL FEE PAID sticker) in packages of 100. (X= the last digit of the sticker year.)
- Direct inventory questions to your manager or contact the Accounting and Inventory Management System (AIMS) at (916) 657-7837.
- Within 15 days after the end of a vessel registration cycle, log and destroy all remaining expired Mussel Fee Paid stickers and have a manager or designee endorse the log. **EXAMPLE:** On January 10, 2016, all remaining 2015 Mussel Fee Paid stickers numbers QA12345-QA12999 were logged and destroyed.

## 24.125 Reclassifications of Vessel Class

A new vessel class and date of purchase is established with each registered owner transfer based on the new owner's purchase price and date which **must** be entered on the application. The new vessel class is based on the current value of the vessel if the new owner received it as a gift.

## 24.130 Renewals (CVC §§9860, 9861, and 9863)

Vessel registration (certificate of number) expires on December 31 of every odd-numbered year and **must** be renewed on or before midnight of that date to avoid a 50 percent penalty fee. A REG 102 form **is not** acceptable for vessels. The vessel **must** be located in California to be renewed.

**Motorized Vessels**—Issue one set of Vessel Carbon Monoxide Warning Stickers and the companion brochure with **every** completed renewal transaction and advise the customer to affix the stickers as explained in the BOAT 3 booklet.

## 24.130 Renewals, *continued*

**Billing Notices**—Vessel owners are mailed a billing notice with a return envelope to mail the renewal fees due to DMV Renewal, PO Box 942897, Sacramento, CA 94297-0897. Billing notices and renewal fees are to be mailed to DMV headquarters.

The biennial renewal fee is due in addition to any other fees due on original/transfer applications submitted within 30 days of the expiration date. The fees due for original applications submitted on or after January 1 of the expiration year are the original registration fee **and** 50 percent of the biennial renewal fee. Refer to Appendix 1F for vessel fees and Quagga/Zebra Mussel Fee section in this chapter for additional/exemption information.

- The situs (principal location of the vessel) must be corrected/changed if the vessel has been moved.
- If a change of address is noted on the billing notice, be sure the lower portion of the notice is corrected **and** that the new address is entered on the RO/LO screen.
- When a change of legal owner is noted on the billing notice, process the renewal without correction **and** enclose an Instruction to Record of Change or Correction (REG 3117) form with the new certificate of number. (The properly endorsed Certificate of Ownership **is** required to record a change of registered or legal owner and the item is processed as a clearing transfer with renewal.)

**Fee-Exempt Vessel Renewals**—Fee-exempt renewals are processed the same as regular renewals **except** no fees are due. Fee-exempt vessels are identified by the two-letter suffix in the CF number as follows:

**LC** = Government-owned livery.

**XS** = Owned by federal government.

**XS** = State-owned.

**YB** = Owned by a youth group (CVC §9870).

**XC** = Owned by a city, county, district, or other municipality.

**NOTE:** If a fee-exempt billing notice is received with an LC series CF number (government-owned livery) **and** the registered owner is a private party, collect the renewal fee, assign a new CF number, and send clearing.

**Dealer and Manufacturer Renewals**—A new application and fee **must** be submitted for a dealer or manufacturer vessel number **not** renewed prior to midnight of the expiration date. A Certificate of Nonoperation (CNO) is **not** acceptable.

### 24.135 Revived Junk Vessels

To revive a junk vessel, the following must be submitted:

- A completed BOAT 101.
- A bill of sale from the person who reported the vessel junked **and** any other bills of sale needed to establish a complete chain of ownership from that person to the applicant.

**NOTE:** A bond may be required if a complete chain of ownership **cannot** be provided. Refer to Chapter 23 for bond requirements.

- A REG 256 stating the condition of the vessel.
- A pencil tracing of the HIN. If there is **no HIN** on the vessel, have the applicant explain that on a REG 256.
- The original registration and Quagga/Zebra Mussel fees.

Refer to the Quagga/Zebra Mussel Fee section in this chapter for additional/exemption information.

The procedures below must be followed:

- Issue a new CF number and stickers.
- Give the applicant a BOAT 3 booklet.
- Advise them to affix the CF number shown on the receipt **must** be affixed to the vessel as described in the BOAT 3.
- Assign a HIN according to the procedures in this chapter.
- **For motorized vessels**, issue one set of Vessel Carbon Monoxide Warning Stickers and companion brochure. Advise the applicant to affix the stickers as explained in the BOAT 3.

### 24.140 Salvaged Vessels

A Salvage Certificate is **not** issued or required for a salvaged vessel. Process transfer applications as usual **except**:

<i>If</i>	<i>The Following Must Be Submitted</i>
The title was previously surrendered to DMV	<ul style="list-style-type: none"> <li>• A REG 227 endorsed for transfer.</li> <li>• A REG 256 explaining the title was previously surrendered to DMV.</li> <li>• Two transfer fees in addition to any other fees due. A duplicate title fee is <b>not</b> due.</li> </ul>
The title is lost or missing	<ul style="list-style-type: none"> <li>• A REG 227 endorsed for transfer.</li> <li>• The duplicate title fee and any other fees due.</li> </ul>
There is <b>no</b> record on file	Documents required for an unavailable records vessel. Refer to Unavailable Records section in this chapter.

## 24.140 Salvaged Vessels, *continued*

### The procedures below must be followed:

- Issue a new CF number and stickers.
- Give the applicant a BOAT 3 booklet.
- Advise them to affix the CF number shown on the receipt **must** be affixed to the the vessel as described in the BOAT 3.
- Assign a HIN according to the procedures in this chapter.
- **For motorized vessels**, issue one set of Vessel Carbon Monoxide Warning Stickers and companion brochure. Advise the applicant to affix the stickers as explained in the BOAT 3.

## 24.145 Stolen Vessels (CVC §§10550 - 10554)

Stolen and embezzled vessels must be reported to the appropriate law enforcement agency, who then reports it to the Department of Justice (DOJ). DOJ immediately notifies DMV and the vessel record is flagged. Recovery of a stolen/embezzled vessel must also be reported immediately to a law enforcement agency, who then notifies DOJ. DMV removes the flag when authorization from DOJ is received.

## 24.150 Substitute Stickers (CVC §9853.4)

### The following must be submitted:

- An REG 156 completed by the owner showing disposition of the original sticker.
- A mutilated or illegible sticker.
- The substitute sticker fee. See Appendix 1F for fees.
- Refer to Quagga/Zebra Mussel Fee section in this chapter for additional/exemption information
- Process the transaction for no fee if the owner indicates on the REG 156 that the original sticker was **not** received from DMV.

## 24.155 Transfers (CVC §§9900, 9907, and 9908)

### The following must be submitted:

- The Certificate of Ownership properly endorsed for transfer as follows:

**Line1**—Release of interest by the registered owner. A bill of sale is acceptable in lieu of a signature on Line 1.

**24.155 Transfers, *continued***

<i>If the Vessel Is Registered to</i>	<i>The Following Is Required</i>
Co-owners joined by “or”	The signature of only <b>one</b> co-owner.
Co-owners joined by “and/or” (/or)	
Co-owners joined by “and” (a slash“/”)	The signature of <b>each</b> co-owner.
Co-owners followed by “JTRS”	
A company, public agency, or business name <b>EXAMPLE:</b> Smith Vessel Sales	The company, public agency, business name must appear and be countersigned or initialed by an authorized representative. <b>EXAMPLE:</b> Smith Vessel Sales by <i>J. Smith</i>
An individual doing business as (DBA) <b>EXAMPLE:</b> John Smith DBA Smith Vessel Sales	The signature of the individual. <b>EXAMPLE:</b> <i>John Smith</i> or <i>John Smith DBA Smith Vessel Sales</i>

**Line 2**—Release of interest by the legal owner/lienholder of record, if any.

- Endorsement for a company name **must** include the company name **and** be countersigned or initialed of an authorized representative of the company.
- A REG 166 is acceptable in lieu of the signature on Line 2.
- A release on Line 2 is not mandatory when the legal owner/lienholder remains the same for the new owner, but the name and address of the legal owner/lienholder **must** be reentered on the back of the ownership certificate.

**Lines 3a–3b**—Completed by the new owner(s) as follows:

- The printed true full name(s) for each owner.
- The “and” or “or” box checked, if registered to co-owners. If the box is not checked, the names will be joined by “and” on the new certificates.
- The purchase price and purchase date must be entered on the designated lines. If acquired as a gift, the current value and the date acquired must be entered.

**NOTE:** The new vessel class and date of purchase **is** established based on this information.



## 24.155 Transfers, *continued*

**Lines 7a–7c**—The address (situs) where the vessel will principally be kept **must** be entered.

**Line 8**—The usual signature for **each** owner. Refer to Chapter 1 for acceptable signature variations.

**Lines 9–11**—The name and address of the legal owner/lienholder or the word “none.” This includes transfer of the registered owner when the legal owner/lienholder remains the same.

**NOTE:** Entries on dealer or financial institution applications **must** be initialed by a representative of the dealer/financial institution. **Do not** return an application solely for missing initials.

**Line 12 (for Vessel Agent Sales)**—The agent’s signature and agent number **must** be entered **and** a Vessel Sales Tax Certification (BOAT 110) **must** be submitted with the application.

- Bills of sale as needed to establish a complete chain of ownership.
- The fees and use tax due. A transfer fee is **not** due for a vessel agent or broker.

**The procedures below must be followed:**

- Assign a new vessel class and date of purchase based on the buyer’s purchase price/current value and purchase/acquired date shown on the ownership certificate.

**NOTE: Vessel/Trailer Combinations**—If the separate price/value is **not** known on a vessel/trailer combination purchase, collect \$1 use tax on the trailer **and** the remaining use tax on the vessel.

- Write “LS” on line 2F if a REG 166 is submitted.
- Give the applicant the BOAT 3 booklet.
- **For motorized vessels**, issue one set of Vessel Carbon Monoxide Warning Stickers and the companion brochure.
- Advise the applicant to affix the stickers as explained in the BOAT 3.
- **Not** issue boat stickers on an incomplete application. Return incomplete applications to the applicant or vessel agent, if submitted by a vessel agent.

### **Involuntary Transfers (CVC §9915)**

An involuntary transfer occurs when the registered or legal owner’s interest passes to another without the owner’s voluntary release. Involuntary transfer requirements are generally the same for vehicles and vessels, **except** as shown in this section.

**Attachment Sales—the following must be submitted:**

- The original or a certified copy of the certificate of sale issued by the attaching officer describing the vessel by CF and HIN number, vessel type, and builder.



## 24.155 Transfers, *continued*

**Bankruptcy Sales**—The requirements are the same as shown in Chapter 11. **Except; the following must be submitted.** The appropriate BOAT forms.

- For new vessels belonging to a bankrupt California vessel dealer, an invoice or a BOAT 101 accompanied by any bill(s) of sale needed to establish the chain of ownership.

**Divorce and Quiet Title Judgments—the following must be submitted:**

- The appropriate BOAT forms.
- The certified copy of the Judgment of Dissolution which includes a full description of the vessel and to whom it was awarded. If a full description is **not** shown, a REG 256 completed by the applicant stating the vessel specified is the only vessel awarded to them.

**Foreclosures**—The requirements are the same as shown in the Foreclosure or State Controller Sales, section in Chapter 11 **except the following must be submitted:**

- A vessel description with the required information.

**NOTE:** A vessel verification is **not** required.

**Repossessions—The following must be submitted:**

- The endorsed Certificate of Ownership. A Certificate of Repossession (REG 119) form from the legal owner/repossessor.
- A bill of sale from the reposessor to the new owner.
- The fees due.

**The procedures below must be followed:**

- Write “REPO” on Line 1 in lieu of the registered owner’s signature(s).
- Give the applicant the BOAT 3 booklet.
- **For motorized vessels**, issue one set of Vessel Carbon Monoxide Warning Stickers and companion brochure. Advise the customer to affix the stickers as explained in the BOAT 3.

### **Legal Owner Transfers (CVC §5603)**

The requirements for recording vessel legal owner changes are the same as for vehicles. A REG 166 may be accepted in lieu of the legal owner’s release on the title. A transfer fee is due. Use tax is **not** due.

### **Multiple Transfers**

A multiple transfer involves at least one **unrecorded** ownership change. **The following must be submitted:**

- Any bills of sale necessary to complete the chain of ownership to the current owner.
- The signature of the current owner on the back of the Certificate of Ownership.
- A Statement to Record Ownership (REG 101) or REG 256 in the current owner’s name. This may be completed by the new owner, legal owner, dealer, or authorized agent.

## 24.155 Transfers, *continued*

- A REG 166 if a previous buyer shows up.

**NOTE:** If a signature appears in error in the New Legal Owner section, the person who signed in error **must** complete a Statement of Error or Erasure (REG 101).

- A transfer fee for **each** buyer. Only the current owner is subject to a transfer penalty. A transfer fee is **not** due from a vessel dealer unless the dealer is the registered owner.
- Use tax for the current owner only.

### The procedures below must be followed:

- Print the names of all in-between buyers on the back of the Certificate of Ownership. Identify each buyer in the chain of ownership, by writing “I,” “II,” etc. next to the names.
- **Never** apply use tax posted by a former buyer to the fees due for the current owner.

## 24.160 Unavailable Records (CVC §9917)

The application is processed as an original registration when a vessel record is **not** on file, the applicant does **not** have either the California Certificate of Ownership or certificate of number, and the vessel is located in California. **The following must be submitted:**

- A completed BOAT 101.
- A REG 256 completed by the applicant stating:
  - How, when, and from whom the vessel was acquired.
  - What effort has been made to contact the last owner(s) of record to obtain evidence of ownership and why it was not obtained.
  - The current value of the vessel.

Copies of tax records for the vessel which show the applicant paid taxes to the County Assessor’s Office may be accepted.

**NOTE:** A bond is required for a vessel valued at \$2,000 or more **if** ownership documents **cannot** be furnished.

- The original registration and Quagga/Zebra Mussel fees.

Refer to Quagga/Zebra Mussel Fee section in this chapter for additional/exemption information.

### The procedures below must be followed:

- Process the transaction using the old CF number, if there is one, and key as “inventory issued.”
- Give the applicant the BOAT 3 booklet.
- **For motorized vessels**, issue one set of Vessel Carbon Monoxide Warning Stickers and the companion brochure. Advise the applicant to affix the stickers as explained in the BOAT 3.

### 24.165 Vessel Agents (CVC §§9858 and 9858.1)

Vessel agents are appointed, but **not** licensed, by DMV and assigned a unique vessel agent number which is entered on registration documents. They may accept registration and/or transfer applications for undocumented vessels and issue permanent vessel numbers and temporary certificates of number.

**For motorized vessels**, vessel agents must provide buyers of motorized vessels with a set of the Vessel Carbon Monoxide Warning Stickers and the companion brochure, and instruct the buyer to affix the stickers as explained in the BOAT 3.

**Documentary Preparation Fee**—Vessel agents have the option of charging a documentary preparation fee **not** to exceed \$20. It is **not** required or collected by DMV.

Vessel agents **must** send their work directly to DMV headquarters with a Transmittal of Vessel Registration Applications (ADM 173) form. Field offices **cannot** accept registration applications and/or fees from vessel agents **or** supply them with accountable items/forms. Only the Vessel Section in Registration Processing Unit (RPU) II processes vessel agent work.

<i>Questions Regarding a Vessel Agent's</i>	<i>Are Referred to</i>
Registration <b>or</b> transfer application	Registration Operations Vessel Section MS E272 PO Box 942869 Sacramento, CA 94269-0001 (916) 657-6288 or 657-6893
Request for accountable items	Occupational Licensing Unit MS N224 PO Box 932342 Sacramento, CA 94232-3420 (916) 229-3126
Application for appointment	The local DMV Investigations office.
Duties, requirements, and responsibilities	

### 24.170 Vessel Carbon Monoxide Stickers (CHNC §§683 and 684)

New and used motorized vessels must bear a sticker warning of the dangers of carbon monoxide poisoning when sold.

**The procedures below must be followed:**

- Issue one set of Vessel Carbon Monoxide Warning Stickers and the companion brochure on **every** completed vessel transfer or renewal, nonresident, and miscellaneous original vessel transaction.
- Explain to the customer that the stickers must be affixed to motorized vessels as follows:

### 24.170 Vessel Carbon Monoxide Stickers, *continued*

- The **transom** sticker must be affixed facing out on the exterior of the stern or transom of the motorized vessel, unless it is inflatable and the sticker would not adhere to the surface of the stern.
- The **helm** sticker must be affixed to the interior of the motorized vessel where it is immediately visible to the operator of the motorized vessel.

**NOTE:** Vessel agents must provide their customers owning/buying motorized vessels with a set of stickers and the companion brochure.

### 24.175 Vessels Not Required to be Registered (CVC §9873)

The following vessels are **not** required to be registered:

- Vessels propelled solely by oars or paddles.
- Sailboats eight feet or less in length **without** motors.
- A public vessel of the United States, another state, or subdivision of another state.
- A ship’s lifeboat. (A dinghy is **not** a lifeboat.)
- A vessel of another country temporarily using the waters of this state.
- A vessel bearing an assigned number in full force, which has been issued pursuant to federal law or a federally-approved numbering system of another state, provided it has **not** changed its state of principal use and has **not** been within this state for a period in excess of 90 consecutive days.
- Nonmotorized surfboards over eight feet in length, propelled by a sail that requires the operator to hold the mast upright.
- A vessel **not** using or on the waters of this state.
- Racing vessels brought into this state exclusively for racing purposes and remaining for less than 90 days providing the state of origin also exempts such vessels (CCR §190.19).

### 24.180 Vessels Required to be Registered in California (CVC §9850)

The following vessels **must** be registered:

- Undocumented motor boats.
- Undocumented sailboats over eight feet in length **or** with a motor.
- Amphibious vehicle/vessels.
- Houseboats.

**EXCEPTION:** A floating, stationary residential dwelling (floating home) **not** designed to have power of its own, dependent for utilities from a source on shore, and which has a permanent sewage hookup on shore (CVC §9840).

- Inflatable vessels with motors.
- Personal watercraft ski-type vessels (for example, jet ski or wet bike).
- Shuttle craft. A shuttle craft is a full-size, open bow, jet boat similar to a barge. It is powered and steered by a personal watercraft.

## 24.185 Yacht and Ship Brokers (CHNC §701a)

Yacht and ship brokers negotiate the purchase, sale, or exchange of yachts, but **do not** own the yachts. Yacht/ship brokers and “for hire” operators are licensed by:

California State Parks Division of Boating and Waterways  
1629 “S” St.  
Sacramento, CA 95814-7291.

**Brokers Authorized as Vessel Agents**—may collect the registration fees and use tax due or collect the registration fees only and DMV headquarters will collect the use tax due from the buyer.

**Brokers Not Authorized as Vessel Agents**—**must** give the documents to the buyer. The registration fees and use tax are collected by DMV.

**NOTE:** When an applicant claims they paid use tax to the broker, have them complete a REG 256 which explains that. Send the application to the Vessel Section in Registration Processing Unit (RPU) II in DMV headquarters.

### The following must be submitted:

- The same document/clearance requirements for yacht/ship broker sales as for other nondealer transactions.
  - A bill of sale from the yacht/ship broker to the buyer **is not** required.
  - The broker’s name **is not** entered on the back of the Certificate of Ownership.
- Use tax rather than sales tax.
  - A Vessel Dealer or Manufacturer Sales Tax Certification (BOAT 110) form **must** be submitted with the application if the broker collected use tax from the buyer.

### The procedures below must be followed:

- Return applications for payment of use tax due to the legal owner/lienholder, if any, or to the registered owner, **not** the broker.
- **For motorized vessels**—issue one set of Vessel Carbon Monoxide Warning Stickers and companion brochure with **every** completed renewal transaction. Advise the customer to affix the stickers as explained in the BOAT 3 booklet.